

**AGENDA
TANGENT CITY COUNCIL
MEETING
Monday
August 12, 2013**

ALL SESSIONS: Bass Estate, 32166 Old Oak Drive, Tangent, OR 97389

(ALL TIMES LISTED ARE APPROXIMATE AND SUBJECT TO CHANGE)

WORK SESSION: (6:30- 6:59 p.m.)

1. Review of Council action items
2. Review of Council goals

REGULAR SESSION: (7:00 – 9:00 p.m.)

PLEDGE OF ALLEGIENCE: (7:00 - 7:02 P.M.)

MISCELLANEOUS CORRESPONDENCE: (7:02 - 7:05 p.m.)

CITIZEN COMMENTS: (7:05 – 7:12 p.m.)

CONSENT CALENDAR: (7:12 – 7:13 p.m.)

1. Minutes July8, 2013 (work session and regular session)
2. Financial Reports for the Month of June 2013 and approval of Journal Entries
3. Approval of City Coordinator Report, building permit reports, and VanCo Report

UNFINISHED BUSINESS: (7:13– 7:14 p.m.)

1. Other

NEW BUSINESS: (8:05 p.m. – 9:00 p.m.)

1. Review and Approval of Bass Estate bids for improvements to the Bass Estate facility
2. Discussion on CIS incentive program, approval of work items.
3. Update on land use applications and enforcement issues as well as complaints received and approval of next steps
4. Discussion on meeting at Wayside Park, setting of agenda for meeting
5. Other

*****IF YOU HAVE A DISABILITY AND NEED ACCOMMODATIONS (I.E., ASL INTERPRETATION, BRAILLE MATERIAL, ETC.) PLEASE CALL 928-1020, 48 HOURS IN ADVANCE OF MEETING*****

WORK SESSION

TANGENT ACTION LIST – UPDATED FROM JULY 2013 COUNCIL MEETING

No	Date inserted	Person Responsible	Description	Comments
1	7/8/2013	City Coordinator Edwards	Griffith Property – take next steps to assure compliance	Requesting City Attorney to take next steps. Complaint ready to go if work isn't done, but new person is working on getting into compliance and is in active contact with the city.
2	7/8/2013	City Coordinator Edwards	Set up new work session meeting using the Doodle program	Done
3	7/8/2013	City Coordinator Edwards	Register for LOC Conference	Done
4	5/13/2013	Finance Director Manfredo	Put some educational information into the newsletter regarding financial picture of the city. Have Councilmember Tedrow review these articles	
5	7/8/2013	Finance Director Manfredo	Send certified letter to boat owner	
5	4/8/2013	Councilmember Wagner	Will work with Finance Director Bev Manfredo to prioritize projects several years out	
6	1/22/2013	Councilmember Elder	Prepare meeting in Summer at Wayside to discuss what citizens would like to see done with the park – will work with Joann McLennan on flyer to use to invite people to this event	Setting up meeting in August. Contact Fire Chief who is on board with the meeting – getting cost estimates for food and other needs for park meeting
7	10/8/2012	Mayor McLennan	Work on rain garden with Maria Cahill	Has met with principal of school. And teachers. Work to be done at school rather than Bass Estate – on going project

Other Items being worked on, but not on the action list:

- Wetland Regional Meeting – Mayor McLennan and Councilmember Tedrow have agreed to serve on this along with City Coordinator Edwards.
- High Speed Train – Councilmember Tedrow, Mayor McLennan, and City Coordinator Edwards. New rail forum established. Forum meeting attended by Mayor McLennan and City Coordinator Edwards. Continue to monitor. New meeting will be schedule in July for small cities. Apparently that meeting will not be held until September as they want to include farmers in the discussion and they are not available until then.

**TANGENT ACTION LIST – UPDATED FROM JULY 2013 COUNCIL
MEETING**

- NIMS Training – Mayor McLennan, Finance Director Manfredo – City Coordinator finished all on line courses that are required.
- MPO – (Metropolitan Planning Organization with Albany). Approved by the governor. Ongoing meetings of technical advisory committee and policy group. (Will miss the technical advisory meeting in August)
- FEMA reimbursement – City Finance Director and Budget Officer Manfredo.

Goals for 2013

Activity	Person Responsible	Progress to date
Discussion with business Community – could include discussion on financial needs of the city and their ideas on funding ideas	Councilmember Tedrow	
Community cohesiveness conversations	Councilmember Wagner	
Speed Limit on Tangent Drive	Councilmember Wagner and Mayor McLennan	
Rain Garden	Mayor McLennan	Discussion started with school
Blackberry Lane Improvement Project – complete it	Mayor McLennan and Councilmember Tedrow	Bid awarded. Project started
The Park Trail project – follow up on grant – other issues on trail concerns	City Coordinator Edwards/Councilmember Wagner	Grant applied for – received news this week that we did not receive the grant.
Review Bass Estate needs – evaluated costs and needs	Councilmember Elder	Reviewed – working on getting cost estimates
Prioritize Project several years out/Staff provide revenue/expense information	Councilmember Wagner/ Finance Director Manfredo	
Tax Base	Councilmember Tedrow and Mayor McLennan	Preliminary time frame given. Work session scheduled for August 31 st .
What to do with Wayside Park – start community discussion	Councilmember Elder	Setting up meeting for August 24th
High Speed Train	Mayor McLennan and City Coordinator Edwards	Attending meetings as needed – Next one scheduled for sometime in September

MISCELLANEOUS CORRESPONDENCE

This came out on the list serve. I thought this might be of interest to you.

From: Bill Peterson [<mailto:billp@ci.wood-village.or.us>]
Sent: Monday, August 05, 2013 3:59 PM
To: Oregon City/County Management Association
Subject: RE:[occma] Street Maintenance

Rodger;

We undertook a similar process, complete with technical advisory group, citizen advisory group and consultant support (FCS Group). Our utility is built entirely on the use of traffic generation by land use and occupancy, with projections of all traffic volumes on current roadways as well as future volumes. We calculate rates based on a cost per trip generated times the number of trips generated by land use in accord with the Institute of Traffic Engineers (The Green Book). Our fee structure is as follows:

Single Family Residence (Monthly Fees)	\$9.50
Apartments (per unit per month)	\$6.44
Residential Fees on \$.99 per trip	
Commercial Fees are at \$0.27 per trip	

Commercial Fees

Average Daily Traffic Generation x rate per trip; Commercial rate is \$0.27

Commercial Example: Walmart Square Footage 225,000, ADT from ITE; Monthly fee \$2,202

Gas Station with 8 fueling stations, ADT from ITE; Monthly fee \$148.22

Approximately 50% of our system deficiency cost was allocated to commercial, and 50% to residential. We function as a regional center, and we had to rely on the commercial accounts to generate sufficient resource to assist with collector roadways. The State and County are the roadway authorities for a significant portion of our arterial system, and we have developed a financial system to share resources with these entities to upgrade the maintenance of arterial roadways in our jurisdiction.

The potential revenue sources you identify in your position paper did not include the development of specialty tax options such as a business license surcharge or a business license income tax (Portland model), a fee or charge on prepared meals (or soda), fees or taxes as excise taxes on automobile related activities (tires, batteries, etc) along with those you identify.

Bill Peterson
Wood Village

From: Rodger Craddock [<mailto:rcraddock@coosbay.org>]
Sent: Monday, August 05, 2013 3:00 PM
To: Oregon City/County Management Association
Cc: Jennifer Groth; Jim Hossley
Subject: [occma] Street Maintenance

Greetings My Learned Colleagues,

Like most communities our City is wrestling with how best to maintain the City's street infrastructure. About a decade ago, a consultant completed a comprehensive pavement evaluation and report for the City which revealed at the time that 44% of the street network was considered in the "good" condition category; 21% "satisfactory"; 11% "fair", and 24% "poor". While we have not been able to systematically address all of the deficiencies identified in the decade old report, street improvement projects have been completed as funding has allowed. Due to funding constraints, most pavement maintenance dollars have been expended on arterial streets while only stop gap (e.g. pothole patching) repairs were performed on collector and local streets. The lack of asphalt treatments or overlays exacerbated by poor subsoil, old construction methods, improperly repaired utility trench cuts, groundwater, and leaking utility pipes (water, sanitary and storm) has led to the demise of portions of the collector and local street network. Staff estimates that at best, approximately 40% of the total street network is currently in "good" condition while the percentage in the bad condition has grown. As more "good" streets deteriorate into the satisfactory and poor categories, the price tag for deferred maintenance will continue to increase.

The Council has realized that we are unable to maintain our street infrastructure on the limited funding we receive via the state gas tax or the Surface Transportation Program (STP) funds from the feds; and as such, they have created a streets task force (a large citizens group). Our hope is to educate the members of the group on the current road conditions and our limitations on maintaining the roads, and also to provide the group various revenue generating ideas so that they can eventually provide the Council with their recommendations. Some of the revenue options include a road maintenance fee, city gas tax, street levy.

So my question to you is does your jurisdiction use one or a combination of a road maintenance fee, city gas tax and/or street levy to supplement what you receive from the state and feds to maintain the roads under control. And of course my second question is there another option which we should consider?

I have attached a copy of the PowerPoint presentation staff has put together for the task force as well as a report we are providing them.

Respectfully,

Rodger Craddock, City Manager
City of Coos Bay
500 Central Ave
Coos Bay, OR 97420

541-269-8912
Fax 541-267-5912

Typical rates in Lake Oswego as of 2010 (per unit or 1000 square feet)

Residential (per SFR*)	Multi-Family (per MFR**)	Non-Residential Group 1	Non-Residential Group 2	Non-Residential Group 3
\$4.00	\$2.68	\$2.45	\$5.51	\$20.58

*Single Family Residential

**Multi-Family Residential

There are other cities in the Oregon that have Street Maintenance Fees, they are the cities of Ashland, Eagle Point, Eugene/Springfield, Hubbard, La Grande, Medford, Phoenix, Talent, Tigard, Tualatin, and Wilsonville.



MEMO

TO: Mayor McLennan, Georgia Edwards, City Administrator & City Council
FROM: Ron Tacchini
SUBJECT: Rate Addendum
DATE: July 31, 2013

Monthly garbage service should have been listed in the rate packet as below for 3% increase effective July 1, 2013. The old rate listed was incorrect. (There are six customers affected by this change.)

Cart Size/Service	Old Monthly Rate	New Monthly Rate effective 7/1/2013
64 gal cart billed monthly	10.50	10.82
90 gal cart billed monthly	12.70	13.07
Yard Waste only	7.60	7.83

August 2013

Monthly Planner

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September 2013

Monthly Planner

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October 2013

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27	28	29	30	31	<table border="1"> <thead> <tr> <th colspan="7">Nov 2013</th> </tr> <tr> <th>S</th> <th>M</th> <th>T</th> <th>W</th> <th>T</th> <th>F</th> <th>S</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td>1</td> <td>2</td> </tr> <tr> <td>3</td> <td>4</td> <td>5</td> <td>6</td> <td>7</td> <td>8</td> <td>9</td> </tr> <tr> <td>10</td> <td>11</td> <td>12</td> <td>13</td> <td>14</td> <td>15</td> <td>16</td> </tr> <tr> <td>17</td> <td>18</td> <td>19</td> <td>20</td> <td>21</td> <td>22</td> <td>23</td> </tr> <tr> <td>24</td> <td>25</td> <td>26</td> <td>27</td> <td>28</td> <td>29</td> <td>30</td> </tr> </tbody> </table>		Nov 2013							S	M	T	W	T	F	S						1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30
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Tangent City Council
Meeting
Minutes
July 8, 2013

Mayor McLennan called the regular session to order at 6:58 p.m. with the following:

PRESENT: COUNCILMEMBERS: Colynn Elder, Michelle Knighton, James Wagner and Mayor Seaton McLennan

ABSENT: COUNCILMEMBERS: Brad Tedrow

ALSO PRESENT: STAFF: City Planner, Jim Minard, Budget and Finance Director Bev Manfredo and City Coordinator Georgia Edwards

PLEDGE OF ALLEGIENCE: Mayor McLennan asked all to stand for the pledge of allegiance.

MISCELLANEOUS CORRESPONDENCE:

- Linn Benton Food Share – request for contributions. No action taken.
- LGPI – invitation to join – No action taken
- EPA – information only
- VLC – information, no action taken.
- Budget and Finance Director Manfredo noted she would be on vacation tomorrow and Friday.

CITIZENS COMMENTS:

Fire Chief Scott Casebolt

- Explained that they are reworking their web site. They also now have a facebook page. They are hoping people will see this and will be using this as a way to get information out about the fire department
- Explained that they will be having a swearing in ceremony on Wednesday with Judge James Egan doing the honors. This will be between 6:30 to 7:00 p.m. prior to the board meeting. This includes new board members as well as himself.
- They are hosting a meeting on CERT, regarding what to do in case of a large scale disaster. Brochures are available. It was agreed to include this in the next newsletter.
- Noted that the burn days will not be on the facebook as it fluctuates but will put on there when a burn ban is in place.

CONSENT CALENDAR:

Councilmember Elder **MOVED TO APPROVE THE MINUTES JUNE 10, 2013 (WORK SESSION AND REGULAR SESSION), AND SPECIAL MEETING OF FEBRUARY 21, 2013, FINANCIAL REPORTS FOR THE MONTH OF JUNE 2013 AND APPROVAL OF JOURNAL ENTRIES, APPROVAL OF CITY COORDINATOR REPORT, BUILDING PERMIT REPORTS, AND VANCO REPORT.** Seconded by Councilmember Knighton. Ayes: Councilmembers Elder, Knighton, Wagner and Mayor McLennan. **MOTION PASSED**

UNFINISHED BUSINESS: None

NEW BUSINESS

Bass Estate bids:

City Coordinator Edwards

- Explained that they could make a decision based on the bids they received or they could decide to get more details on a couple of the bids. **ACTION:** Councilmember Elder will look the bids over and will clarify the bids they have questions on.

Update on land use applications and enforcement issues as well as complaints received and approval of next steps

City Planner Minard

- Stated that through the years of working as a planner, he has worked with several people to get them into compliance.
- With Mr. Griffith, he has talked with him several times and Mr. Griffith has told him to his face that he would do whatever it took to get the work done; has never had someone in the 35 years of planning tell him that and then do nothing.
- The plants on his last visit were either gone or distressed.
- Several letters have been sent.
- There is no water or irrigation on this area.
- It is Mr. Griffith's responsibility to respond to the plan and to fulfill the conditions of approval. His recommendation, as well as the planning commissions is to move forward with enforcement.

Mayor McLennan

- Noted that a letter was sent on the 14th day of June and had 10 days to comply.

Councilmember Knighton

- Stated that they need to go to the next step and get the property in compliance or close it down.

City Coordinator Edwards

- Stated the last she heard from Mr. Griffith is that she thought Mr. Minard was unprofessional.

Royce Boyd, 333279 Hwy 99E.

- Stated that Mr. Griffith had made an improvement on the property.
- He stated he was there and noted there appeared to be a personality conflict with the City Planner and Mr. Griffith. **ANSWER:** Councilmember Knighton explained that she tries to take the personality issues out of the issue and determine what is happening. Mr. Griffith has not done what was agreed to and has repeatedly not completed the minimum requirements.

City Coordinator Edwards

- Noted that several letters were sent out with no response from Mr. Griffith.
- While we have received some items, they were not complete.

- She noted he came in this morning and talked to her. She advised Mr. Griffith to come to the city council meeting and plead his case, but he hasn't come.

City Planner Minard

- Noted he has tried to work with Mr. Griffith, but was unable to get compliance.

Councilmember Knighton

- Expressed appreciation for Mr. Boyd coming and speaking to the city.

Discussion on meeting at Wayside Park, approval of purchases, next steps

- It was noted that the discussion will be on August 24th from 11 to 1 p.m.
- Mayor McLennan has already purchased water.
- Councilmember Elder will get prices on the different items that will need to be purchased.
- It was agreed to purchase the items with a not to exceed price of \$300.00

Approval of attendance at meetings or conference

- City Coordinator Edwards will be attending the conference.
- No one else from the city was available to attend.

Safety Report:

City Coordinator Edwards

- Summarized the safety report.

Other:

- It was questioned what the pipes outside on the Bass Estate Property were for. **ANSWER:** They are being stored there for the street project on Blackberry Lane.
- Mayor McLennan noted that he had received a question regarding a truck company and how many jobs would be lost in Tangent. He was unaware of this particular company and no one else had heard of it either.
- The work session set for July 20th will not be able to be attended by Councilmember Knighton. **ACTION:** City Coordinator Edwards will send out a doodle request and come up with an alternate date.
- Councilmember Knighton **MOVED TO APPROVE THE INTERGOVERNMENTAL AGREEMENT WITH THE CASCADE WEST COUNCIL OF GOVERNMENT IN REGARDS TO ITS SERVICES. Seconded by Councilmember Elder. Ayes: councilmember Elder, Knighton, Wagner and Mayor McLennan. MOTION APPROVED.**

The meeting adjourned at 7:48 p.m.

Attest:

Approved:

City Coordinator, Georgia Edwards

Mayor, Seaton McLennan

Tangent City Council
Work Session
July 8, 2013

Mayor McLennan called the regular session to order at 6:30 p.m. with the following:

PRESENT: COUNCILMEMBERS: Colynn Elder, Michelle Knighton, James Wagner and Mayor Seaton McLennan

ABSENT: COUNCILMEMBERS: Brad Tedrow

ALSO PRESENT: STAFF: Budget and Finance Director Bev Manfredo and City Coordinator Georgia Edwards

Discussion on council action items:

City Coordinator Edwards

- Summarized her assignments which she has completed.
- Explained that Mr. Griffith would be at the meeting.
- Letters were sent to those with high grass.

Budget and Finance Director Manfredo

- Sent bill to owner of boat.
- Has not provided the information in the newsletter regarding city finances.

Councilmember Wagner

- Stated that he had put together some information on Pioneer Park.
- The park is in pretty good condition.
- There were some firework boxes left by the horseshoe pit.
- Attention is needed in regards to some picnic tables and wooden benches.
- There are a few small rotting spots, but they are mechanically sound.
- The playground equipment is in good condition, as is the basketball court.
- The fence is getting a bit beat up, but doesn't think there is much they can do there.
- There is a sign that is coming loose that needs to be reattached.
- It appears to be an inviting place and wouldn't hesitate to use it.

Mayor McLennan

- Noted there are some roof repairs needed at Pioneer Park.
- Noted they did have an incident of a burnt trash container.
- He was able to pry all the plastic loose and the can will be replaced.
- Neighbors appear to be watching out for things.

Councilmember Wagner

- Noted he has worked on his other assignment.

Councilmember Elder

- Noted she needs to confirm that the Fire Chief will be able to attend.
- It was noted that this is on the agenda for discussion.

Mayor McLennan

- Stating that he is jogging the memory of people at the school in regards to the rain garden to get this project started.

Wetland meeting

- City Coordinator Edwards noted that we have paid the annual \$1,000 payment for the year.
- Another payment will be due in the next year.
- They are working slowly on getting this all put together.

Mayor McLennan

- Noted there is a possibility of coal along the rail, but it appears that it will be in the Portland area.
- There is a MPO meeting on Wednesday. Some of the larger MPO's have wanted a different allocation process.
- There could possibly be a bus stop in Tangent sometime in the future.
- We do have Tangent Drive on the list of possible improvements.
- It would be nice to include a multi use path in this organization.

FEMA

- Budget and Finance Director Manfredo noted she is getting ready to send in the yearend report. Vanco should be done with all the work soon. They have all the pumping done and the sealing is being completed most likely by the end of the year.

Judy Dunning

- Asked if the decreased flow to the Lagoons has brought the design spec versus the reality closer together; has VanCo said anything about that. **ANSWER:** They will probably be able to determine that after we go through a winter. Mayor McLennan noted that if we are not getting infiltration there should be greater capacity.
- Asked if the work session had been established for work on the tax base. City Coordinator noted it was set for July 20th at 8 a.m.

The meeting was adjourned at 6:56 p.m.

Attest:

Approved:

City Coordinator Georgia Edwards

Mayor, Seaton McLennan

Complaint Received from Mrs. Garland on August 5, 2013

I received a call from Mrs. Garland who has two rentals on Old Mill Road. She was frustrated about the increase in the sewer/park/drainage fee. She would like "something done at Wayside". I invited her to the park meeting on the 24th. She complained that the weeds are growing high in the tennis court and wondered if we can do something about that. She complained about Old Mill Road and I told her it is on radar, but we have to wait until we can get more money before we can take on another road. I didn't promise anything, but I wonder if the council wanted to do some filling in of pot holes on this road this summer.

CONSENT CALENDAR

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

01 General Fund

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues					
4010- Interest Income	560.32	1,558.20	1,590.00	(31.80)	(0.98)
4011- 911 Revenues	0.00	1,430.59	5,700.00	(4,269.41)	(0.25)
4015- Cigarette Tax Revenue	152.62	1,676.44	1,600.00	76.44	(1.05)
4016- School Excise Tax	0.00	7,375.00	13,000.00	(5,625.00)	(0.57)
4020- Liquor Tax Revenue	1,297.88	15,722.05	15,500.00	222.05	(1.01)
4025- Franchise Tax Income	8,188.24	104,384.69	98,000.00	6,384.69	(1.07)
4027- City of Tangent Utility Franchise Tax - Sewer and Stormwater	1,399.24	16,818.99	18,075.00	(1,256.01)	(0.93)
4030- Building Permit - Linn County	45.00	5,638.17	11,250.00	(5,611.83)	(0.50)
4031- Building Permit - City of Tangent	15.00	2,238.16	3,750.00	(1,511.84)	(0.60)
4035- Building Permit Surcharge	7.20	924.43	1,800.00	(875.57)	(0.51)
4040- Land Use Fee	286.34	2,810.19	15,000.00	(12,189.81)	(0.19)
4050- Miscellaneous Income	0.30	675.67	600.00	75.67	(1.13)
4060- Building Permit Plan Review Fee	0.00	2,731.47	6,000.00	(3,268.53)	(0.46)
4075- Grant Receipts	0.00	0.00	0.00	0.00	0.00
4990- COGS	0.00	0.00	0.00	0.00	0.00
Budgeted Cash on Hand					
6100- Budgeted Cash on Hand	0.00	0.00	200,000.00	(200,000.00)	0.00
Total Revenues	<u>11,952.14</u>	<u>163,984.05</u>	<u>391,865.00</u>	<u>(227,880.95)</u>	<u>(9.25)</u>
Expenses					
Personal Services					
5005- Salary Expense	4,025.63	54,924.60	55,694.00	769.40	0.99
5010- Benefits Expense	360.00	6,513.14	7,243.00	729.86	0.90
5015- Payroll Tax Expense	335.51	4,618.42	4,581.00	(37.42)	1.01
Total Personal Services	<u>4,721.14</u>	<u>66,056.16</u>	<u>67,518.00</u>	<u>1,461.84</u>	<u>2.90</u>
Materials & Services					
5011- 911 Expense	0.00	1,430.59	5,700.00	4,269.41	0.25
5019- School Excise Tax Expense	0.00	7,153.75	12,610.00	5,456.25	0.57
5020- Advertising Expense	0.00	462.15	1,200.00	737.85	0.39
5025- Dues and Subscriptions Expense	165.27	3,097.62	2,650.00	(447.62)	1.17
5030- Equipment Maintenance Expense	0.00	88.26	18,000.00	17,911.74	0.00
5035- Facilities Expense	59.70	1,150.03	1,560.00	409.97	0.74
5040- Insurance Expense	0.00	3,589.66	3,600.00	10.34	1.00
5045- Postage, Printing, and Supplies Expense	147.04	2,393.98	2,750.00	356.02	0.87
5050- Travel Expense	21.02	938.48	960.00	21.52	0.98
5052- Professional Development Expense	0.00	1,640.29	3,000.00	1,359.71	0.55
5055- Telephone Expense	40.12	449.08	1,200.00	750.92	0.37
5060- Contracted Services	356.84	20,917.54	50,622.00	29,704.46	0.41
5061- Contracted Services-LinnCo pass thru Expense	162.20	9,307.75	19,050.00	9,742.25	0.49
5063- Contracted Services-Zoning pass thru	(5,543.09)	2,376.09	15,000.00	12,623.91	0.16
Materials & Services	<u>(4,590.90)</u>	<u>54,995.27</u>	<u>137,902.00</u>	<u>82,906.73</u>	<u>7.95</u>
6200- Contingency	0.00	0.00	169,245.00	169,245.00	0.00
Capital Outlay					
5066- Capital Outlay	0.00	11,584.80	17,200.00	5,615.20	0.67
Total Capital Outlay	<u>0.00</u>	<u>11,584.80</u>	<u>17,200.00</u>	<u>5,615.20</u>	<u>0.67</u>
Total Expenses	<u>130.24</u>	<u>132,636.23</u>	<u>391,865.00</u>	<u>259,228.77</u>	<u>11.52</u>

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

01 *General Fund*

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Excess Revenue Over (Under) Expenditures	<u>11,821.90</u>	<u>31,347.82</u>	<u>0.00</u>	<u>31,347.82</u>	<u>(20.77)</u>

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

02 Street Fund

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues					
4010- Interest Income	629.93	1,752.56	1,700.00	52.56	(1.03)
4050- Miscellaneous Income	0.07	3.19	110.00	(106.81)	(0.03)
4075- Grant Receipts	0.00	0.00	50,000.00	(50,000.00)	0.00
4080- Street Apportionment	5,665.47	64,533.53	60,400.00	4,133.53	(1.07)
Budgeted Cash on Hand					
6100- Budgeted Cash on Hand	0.00	0.00	265,000.00	(265,000.00)	0.00
Total Revenues	<u>6,295.47</u>	<u>66,289.28</u>	<u>377,210.00</u>	<u>(310,920.72)</u>	<u>(2.13)</u>
Expenses					
Personal Services					
5005- Salary Expense	939.31	12,114.58	12,995.00	880.42	0.93
5010- Benefits Expense	84.00	1,511.48	1,690.00	178.52	0.89
5015- Payroll Tax Expense	78.31	1,023.98	1,069.00	45.02	0.96
Total Personal Services	<u>1,101.62</u>	<u>14,650.04</u>	<u>15,754.00</u>	<u>1,103.96</u>	<u>2.78</u>
Materials & Services					
5020- Advertising Expense	0.00	954.70	280.00	(674.70)	3.41
5025- Dues and Subscriptions Expense	38.56	722.37	618.00	(104.37)	1.17
5030- Equipment Maintenance Expense	0.00	551.60	700.00	148.40	0.79
5035- Facilities Expense	97.04	1,304.63	1,604.00	299.37	0.81
5040- Insurance Expense	0.00	837.59	840.00	2.41	1.00
5045- Postage, Printing, and Supplies Expense	20.72	427.93	560.00	132.07	0.76
5050- Travel Expense	4.91	218.99	224.00	5.01	0.98
5052- Professional Development Expense	0.00	382.73	700.00	317.27	0.55
5055- Telephone Expense	9.36	89.86	280.00	190.14	0.32
5065- Contracted Services-Grants pass thru	5,035.01	31,902.01	50,000.00	18,097.99	0.64
5060- Contracted Services	83.27	6,011.28	8,312.00	2,300.72	0.72
Materials & Services	<u>5,288.87</u>	<u>43,403.69</u>	<u>64,118.00</u>	<u>20,714.31</u>	<u>11.15</u>
6200- Contingency	0.00	0.00	185,976.00	185,976.00	0.00
6400- Transfer Out	645.34	645.34	650.00	4.66	0.99
Capital Outlay					
5066- Capital Outlay	0.00	7,777.12	110,712.00	102,934.88	0.07
Total Capital Outlay	<u>0.00</u>	<u>7,777.12</u>	<u>110,712.00</u>	<u>102,934.88</u>	<u>0.07</u>
Total Expenses	<u>7,035.83</u>	<u>66,476.19</u>	<u>377,210.00</u>	<u>310,733.81</u>	<u>14.99</u>
Excess Revenue Over (Under) Expenditures	<u>(740.36)</u>	<u>(186.91)</u>	<u>0.00</u>	<u>(186.91)</u>	<u>(17.12)</u>

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

04 Sewer fund

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues					
4010- Interest Income	13.91	39.10	260.00	(220.90)	(0.15)
4014- Principle repayment	0.00	0.00	0.00	0.00	0.00
4026- Utility Income	15,755.01	189,220.31	186,328.00	2,892.31	(1.02)
4050- Miscellaneous Income	0.09	1,011.95	180.00	831.95	(5.62)
4120- TES Tax Turnover Revenue	55.41	1,442.38	1,000.00	442.38	(1.44)
4125- Sewer Connect Fee	0.00	1,047.00	1,725.00	(678.00)	(0.61)
4130- Sewer Disconnect Fee	0.00	0.00	0.00	0.00	0.00
4135- Sewer Reconnect Fee	0.00	0.00	0.00	0.00	0.00
4150- Sewer Lab Use Fee	0.00	0.00	0.00	0.00	0.00
4400- FEMA Funds Received	0.00	86,147.09	88,500.00	(2,352.91)	(0.97)
4901- Recovered Bad Debts	0.00	0.00	0.00	0.00	0.00
Budgeted Cash on Hand					
6100- Budgeted Cash on Hand	0.00	0.00	42,800.00	(42,800.00)	0.00
Total Revenues	<u>15,824.42</u>	<u>278,907.83</u>	<u>320,793.00</u>	<u>(41,885.17)</u>	<u>(9.81)</u>
Expenses					
Personal Services					
5005- Salary Expense	1,207.71	15,575.86	16,708.00	1,132.14	0.93
5010- Benefits Expense	108.00	1,942.03	2,173.00	230.97	0.89
5015- Payroll Tax Expense	100.62	1,316.55	1,374.00	57.45	0.96
Total Personal Services	<u>1,416.33</u>	<u>18,834.44</u>	<u>20,255.00</u>	<u>1,420.56</u>	<u>2.78</u>
Materials & Services					
5020- Advertising Expense	0.00	138.64	360.00	221.36	0.39
5025- Dues and Subscriptions Expense	49.59	1,036.96	2,570.00	1,533.04	0.40
5030- Equipment Maintenance Expense	156.52	17,180.14	30,900.00	13,719.86	0.56
5035- Facilities Expense	39.87	1,029.46	1,651.00	621.54	0.62
5040- Insurance Expense	0.00	1,644.90	1,680.00	35.10	0.98
5045- Postage, Printing, and Supplies Expense	201.38	1,942.83	1,770.00	(172.83)	1.10
5050- Travel Expense	6.31	281.54	288.00	6.46	0.98
5052- Professional Development Expense	0.00	492.08	900.00	407.92	0.55
5055- Telephone Expense	12.03	115.52	360.00	244.48	0.32
5400- FEMA Expenditures	11,604.53	91,690.25	118,000.00	26,309.75	0.78
5060- Contracted Services	7,892.14	93,534.13	102,987.00	9,452.87	0.91
5901- Uncollectable receivables Bad Debt	0.00	1,445.62	1,000.00	(445.62)	1.45
Materials & Services	<u>19,962.37</u>	<u>210,532.07</u>	<u>262,466.00</u>	<u>51,933.93</u>	<u>9.04</u>
6200- Contingency	0.00	0.00	17,192.00	17,192.00	0.00
6400- Transfer Out	1,545.00	18,501.00	18,720.00	219.00	0.99
Capital Outlay					
5066- Capital Outlay	0.00	1,877.94	2,160.00	282.06	0.87
Total Capital Outlay	<u>0.00</u>	<u>1,877.94</u>	<u>2,160.00</u>	<u>282.06</u>	<u>0.87</u>
Total Expenses	<u>22,923.70</u>	<u>249,745.45</u>	<u>320,793.00</u>	<u>71,047.55</u>	<u>13.68</u>
Excess Revenue Over (Under) Expenditures	<u>(7,099.28)</u>	<u>29,162.38</u>	<u>0.00</u>	<u>29,162.38</u>	<u>(23.49)</u>

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

05 SDC Fund

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues					
4010- Interest Income	904.87	2,518.02	2,590.00	(71.98)	(0.97)
4050- Miscellaneous Income	0.01	0.46	30.00	(29.54)	(0.02)
4185- SDC - Drainage Fee	0.00	501.51	750.00	(248.49)	(0.67)
4190- SDC - Street Fee	0.00	3,031.60	1,875.00	1,156.60	(1.62)
4195- SDC - Park Fees	0.00	9,717.00	4,625.00	5,092.00	(2.10)
4200- SDC - Sewer Fee	0.00	24,487.64	17,380.00	7,107.64	(1.41)
Budgeted Cash on Hand					
6100- Budgeted Cash on Hand	0.00	0.00	415,000.00	(415,000.00)	0.00
Total Revenues	<u>904.88</u>	<u>40,256.23</u>	<u>442,250.00</u>	<u>(401,993.77)</u>	<u>(6.79)</u>
Expenses					
Personal Services					
5005- Salary Expense	134.16	1,730.60	1,856.00	125.40	0.93
5010- Benefits Expense	12.00	222.88	241.00	18.12	0.92
5015- Payroll Tax Expense	11.18	146.24	153.00	6.76	0.96
Total Personal Services	<u>157.34</u>	<u>2,099.72</u>	<u>2,250.00</u>	<u>150.28</u>	<u>2.81</u>
Materials & Services					
5020- Advertising Expense	0.00	15.40	40.00	24.60	0.39
5025- Dues and Subscriptions Expense	5.50	103.54	88.00	(15.54)	1.18
5030- Equipment Maintenance Expense	0.00	2.94	100.00	97.06	0.03
5035- Facilities Expense	1.99	38.33	52.00	13.67	0.74
5040- Insurance Expense	0.00	119.65	120.00	0.35	1.00
5045- Postage, Printing, and Supplies Expense	2.96	61.13	80.00	18.87	0.76
5050- Travel Expense	0.70	31.29	32.00	0.71	0.98
5052- Professional Development Expense	0.00	54.69	100.00	45.31	0.55
5055- Telephone Expense	1.34	12.87	40.00	27.13	0.32
5060- Contracted Services	11.90	728.36	1,187.00	458.64	0.61
Materials & Services	<u>24.39</u>	<u>1,168.20</u>	<u>1,839.00</u>	<u>670.80</u>	<u>6.56</u>
6200- Contingency	0.00	0.00	248,003.00	248,003.00	0.00
Capital Outlay					
5066- Capital Outlay	0.00	208.66	190,158.00	189,949.34	0.00
Total Capital Outlay	<u>0.00</u>	<u>208.66</u>	<u>190,158.00</u>	<u>189,949.34</u>	<u>0.00</u>
Total Expenses	<u>181.73</u>	<u>3,476.58</u>	<u>442,250.00</u>	<u>438,773.42</u>	<u>9.37</u>
Excess Revenue Over (Under) Expenditures	<u>723.15</u>	<u>36,779.65</u>	<u>0.00</u>	<u>36,779.65</u>	<u>(16.16)</u>

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

06 *Parks Fund*

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues					
4010- Interest Income	31.32	87.07	90.00	(2.93)	(0.97)
4026- Utility Income	2,234.77	26,971.57	25,725.00	1,246.57	(1.05)
4050- Miscellaneous Income	0.02	118.13	40.00	78.13	(2.95)
4075- Grant Receipts	0.00	0.00	34,000.00	(34,000.00)	0.00
4901- Recovered Bad Debts	0.00	0.00	0.00	0.00	0.00
Budgeted Cash on Hand					
6100- Budgeted Cash on Hand	0.00	0.00	13,000.00	(13,000.00)	0.00
Total Revenues	<u>2,266.11</u>	<u>27,176.77</u>	<u>72,855.00</u>	<u>(45,678.23)</u>	<u>(4.97)</u>
Expenses					
Personal Services					
5005- Salary Expense	294.90	3,032.89	3,305.00	272.11	0.92
5010- Benefits Expense	18.00	325.24	362.00	36.76	0.90
5015- Payroll Tax Expense	23.96	253.13	273.00	19.87	0.93
Total Personal Services	<u>336.86</u>	<u>3,611.26</u>	<u>3,940.00</u>	<u>328.74</u>	<u>2.75</u>
Materials & Services					
5020- Advertising Expense	0.00	23.12	60.00	36.88	0.39
5025- Dues and Subscriptions Expense	8.27	154.91	133.00	(21.91)	1.16
5030- Equipment Maintenance Expense	2.29	89.33	3,150.00	3,060.67	0.03
5035- Facilities Expense	56.92	605.32	841.00	235.68	0.72
5040- Insurance Expense	0.00	179.49	180.00	0.51	1.00
5045- Postage, Printing, and Supplies Expense	179.18	4,121.53	1,170.00	(2,951.53)	3.52
5050- Travel Expense	1.05	46.92	48.00	1.08	0.98
5052- Professional Development Expense	0.00	82.01	150.00	67.99	0.55
5055- Telephone Expense	2.00	19.24	60.00	40.76	0.32
5065- Contracted Services-Grants pass thru	0.00	0.00	42,500.00	42,500.00	0.00
5060- Contracted Services	947.75	14,135.67	12,166.00	(1,969.67)	1.16
5901- Uncollectable receivables Bad Debt	0.00	4.04	100.00	95.96	0.04
Materials & Services	<u>1,197.46</u>	<u>19,461.58</u>	<u>60,558.00</u>	<u>41,096.42</u>	<u>9.87</u>
6200- Contingency	0.00	0.00	7,997.00	7,997.00	0.00
Capital Outlay					
5066- Capital Outlay	0.00	312.99	360.00	47.01	0.87
Total Capital Outlay	<u>0.00</u>	<u>312.99</u>	<u>360.00</u>	<u>47.01</u>	<u>0.87</u>
Total Expenses	<u>1,534.32</u>	<u>23,395.83</u>	<u>72,855.00</u>	<u>49,469.17</u>	<u>13.49</u>
Excess Revenue Over (Under) Expenditures	<u>731.79</u>	<u>3,790.94</u>	<u>0.00</u>	<u>3,790.94</u>	<u>(18.46)</u>

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

07 Stormwater Fund

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues					
4010- Interest Income	170.53	474.50	470.00	4.50	(1.01)
4026- Utility Income	1,555.95	18,829.51	17,016.00	1,813.51	(1.11)
4050- Miscellaneous Income	0.01	110.67	40.00	70.67	(2.77)
4901- Recovered Bad Debts	0.00	0.00	0.00	0.00	0.00
Budgeted Cash on Hand					
6100- Budgeted Cash on Hand	0.00	0.00	73,000.00	(73,000.00)	0.00
Total Revenues	<u>1,726.49</u>	<u>19,414.68</u>	<u>90,526.00</u>	<u>(71,111.32)</u>	<u>(4.89)</u>
Expenses					
Personal Services					
5005- Salary Expense	201.27	2,595.88	2,785.00	189.12	0.93
5010- Benefits Expense	18.00	325.18	362.00	36.82	0.90
5015- Payroll Tax Expense	16.75	219.15	229.00	9.85	0.96
Total Personal Services	<u>236.02</u>	<u>3,140.21</u>	<u>3,376.00</u>	<u>235.79</u>	<u>2.79</u>
Materials & Services					
5020- Advertising Expense	0.00	23.10	60.00	36.90	0.39
5025- Dues and Subscriptions Expense	8.26	154.82	133.00	(21.82)	1.16
5030- Equipment Maintenance Expense	0.00	4.41	150.00	145.59	0.03
5035- Facilities Expense	2.99	57.50	78.00	20.50	0.74
5040- Insurance Expense	0.00	179.48	180.00	0.52	1.00
5045- Postage, Printing, and Supplies Expense	179.18	1,335.38	1,170.00	(165.38)	1.14
5050- Travel Expense	1.05	46.92	48.00	1.08	0.98
5052- Professional Development Expense	0.00	82.01	150.00	67.99	0.55
5055- Telephone Expense	2.01	19.26	60.00	40.74	0.32
5060- Contracted Services	17.84	3,167.84	5,526.00	2,358.16	0.57
5901- Uncollectable receivables Bad Debt	0.00	3.94	100.00	96.06	0.04
Materials & Services	<u>211.33</u>	<u>5,074.66</u>	<u>7,655.00</u>	<u>2,580.34</u>	<u>6.92</u>
6200- Contingency	0.00	0.00	69,135.00	69,135.00	0.00
Capital Outlay					
5066- Capital Outlay	0.00	312.99	10,360.00	10,047.01	0.03
Total Capital Outlay	<u>0.00</u>	<u>312.99</u>	<u>10,360.00</u>	<u>10,047.01</u>	<u>0.03</u>
Total Expenses	<u>447.35</u>	<u>8,527.86</u>	<u>90,526.00</u>	<u>81,998.14</u>	<u>9.74</u>
Excess Revenue Over (Under) Expenditures	<u>1,279.14</u>	<u>10,886.82</u>	<u>0.00</u>	<u>10,886.82</u>	<u>(14.63)</u>

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

08 Sewer Reserve Fund

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues					
4010- Interest Income	1,165.89	3,244.35	3,290.00	(45.65)	(0.99)
4160- Sewer Replacement Reserve Income	0.00	0.00	0.00	0.00	0.00
Budgeted Cash on Hand					
6100- Budgeted Cash on Hand	0.00	0.00	532,500.00	(532,500.00)	0.00
Total Revenues	<u>1,165.89</u>	<u>3,244.35</u>	<u>535,790.00</u>	<u>(532,545.65)</u>	<u>(0.99)</u>
Expenses					
Personal Services					
Materials & Services					
6200- Contingency	0.00	0.00	554,510.00	554,510.00	0.00
6300- Transfer In	(1,545.00)	(18,501.00)	(18,720.00)	(219.00)	0.99
Capital Outlay					
Total Expenses	<u>(1,545.00)</u>	<u>(18,501.00)</u>	<u>535,790.00</u>	<u>554,291.00</u>	<u>0.99</u>
Excess Revenue Over (Under) Expenditures	<u>2,710.89</u>	<u>21,745.35</u>	<u>0.00</u>	<u>21,745.35</u>	<u>(1.98)</u>

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

09 Street Reserve Fund

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues					
4010- Interest Income	3.48	9.67	10.00	(0.33)	(0.97)
4080- Street Apportionment	0.00	0.00	0.00	0.00	0.00
Budgeted Cash on Hand					
6100- Budgeted Cash on Hand	0.00	0.00	1,600.00	(1,600.00)	0.00
Total Revenues	<u>3.48</u>	<u>9.67</u>	<u>1,610.00</u>	<u>(1,600.33)</u>	<u>(0.97)</u>
Expenses					
Personal Services					
Materials & Services					
6200- Contingency	0.00	0.00	2,260.00	2,260.00	0.00
6300- Transfer In	(645.34)	(645.34)	(650.00)	(4.66)	0.99
Capital Outlay					
Total Expenses	<u>(645.34)</u>	<u>(645.34)</u>	<u>1,610.00</u>	<u>2,255.34</u>	<u>0.99</u>
Excess Revenue Over (Under) Expenditures	<u>648.82</u>	<u>655.01</u>	<u>0.00</u>	<u>655.01</u>	<u>(1.96)</u>

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

All Funds

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
Revenues					
4010- Interest Income	3,480.25	9,683.47	10,000.00	(316.53)	(0.97)
4011- 911 Revenues	0.00	1,430.59	5,700.00	(4,269.41)	(0.25)
4014- Principle repayment	0.00	0.00	0.00	0.00	0.00
4015- Cigarette Tax Revenue	152.62	1,676.44	1,600.00	76.44	(1.05)
4016- School Excise Tax	0.00	7,375.00	13,000.00	(5,625.00)	(0.57)
4020- Liquor Tax Revenue	1,297.88	15,722.05	15,500.00	222.05	(1.01)
4025- Franchise Tax Income	8,188.24	104,384.69	98,000.00	6,384.69	(1.07)
4026- Utility Income	19,545.73	235,021.39	229,069.00	5,952.39	(1.03)
4027- City of Tangent Utility Franchise Tax - Sewer and Stormwater	1,399.24	16,818.99	18,075.00	(1,256.01)	(0.93)
4030- Building Permit - Linn County	45.00	5,638.17	11,250.00	(5,611.83)	(0.50)
4031- Building Permit - City of Tangent	15.00	2,238.16	3,750.00	(1,511.84)	(0.60)
4035- Building Permit Surcharge	7.20	924.43	1,800.00	(875.57)	(0.51)
4040- Land Use Fee	286.34	2,810.19	15,000.00	(12,189.81)	(0.19)
4050- Miscellaneous Income	0.50	1,920.07	1,000.00	920.07	(1.92)
4060- Building Permit Plan Review Fee	0.00	2,731.47	6,000.00	(3,268.53)	(0.46)
4075- Grant Receipts	0.00	0.00	84,000.00	(84,000.00)	0.00
4080- Street Apportionment	5,665.47	64,533.53	60,400.00	4,133.53	(1.07)
4120- TES Tax Turnover Revenue	55.41	1,442.38	1,000.00	442.38	(1.44)
4125- Sewer Connect Fee	0.00	1,047.00	1,725.00	(678.00)	(0.61)
4130- Sewer Disconnect Fee	0.00	0.00	0.00	0.00	0.00
4135- Sewer Reconnect Fee	0.00	0.00	0.00	0.00	0.00
4150- Sewer Lab Use Fee	0.00	0.00	0.00	0.00	0.00
4160- Sewer Replacement Reserve Income	0.00	0.00	0.00	0.00	0.00
4185- SDC - Drainage Fee	0.00	501.51	750.00	(248.49)	(0.67)
4190- SDC - Street Fee	0.00	3,031.60	1,875.00	1,156.60	(1.62)
4195- SDC - Park Fees	0.00	9,717.00	4,625.00	5,092.00	(2.10)
4200- SDC - Sewer Fee	0.00	24,487.64	17,380.00	7,107.64	(1.41)
4400- FEMA Funds Received	0.00	86,147.09	88,500.00	(2,352.91)	(0.97)
4901- Recovered Bad Debts	0.00	0.00	0.00	0.00	0.00
4990- COGS	0.00	0.00	0.00	0.00	0.00
Budgeted Cash on Hand					
6100- Budgeted Cash on Hand	0.00	0.00	1,542,900.00	(1,542,900.00)	0.00
Total Revenues	40,138.88	599,282.86	2,232,899.00	(1,633,616.14)	(20.95)
Expenses					
Personal Services					
5005- Salary Expense	6,802.98	89,974.41	93,343.00	3,368.59	0.96
5010- Benefits Expense	600.00	10,839.95	12,071.00	1,231.05	0.90
5015- Payroll Tax Expense	566.33	7,577.47	7,679.00	101.53	0.99
Total Personal Services	7,969.31	108,391.83	113,093.00	4,701.17	2.85
Materials & Services					
5011- 911 Expense	0.00	1,430.59	5,700.00	4,269.41	0.25
5019- School Excise Tax Expense	0.00	7,153.75	12,610.00	5,456.25	0.57
5020- Advertising Expense	0.00	1,617.11	2,000.00	382.89	0.81
5025- Dues and Subscriptions Expense	275.45	5,270.22	6,192.00	921.78	0.85
5030- Equipment Maintenance Expense	158.81	17,916.68	53,000.00	35,083.32	0.34

June 30, 2013 - Statement of Activity - MTD and YTD by Fund

All Funds

	<u>M-T-D Actual</u>	<u>Y-T-D Actual</u>	<u>Y-T-D Budget</u>	<u>Variance</u>	<u>% of Budget</u>
5035- Facilities Expense	258.51	4,185.27	5,786.00	1,600.73	0.72
5040- Insurance Expense	0.00	6,550.77	6,600.00	49.23	0.99
5045- Postage, Printing, and Supplies Expense	730.46	10,282.78	7,500.00	(2,782.78)	1.37
5050- Travel Expense	35.04	1,564.14	1,600.00	35.86	0.98
5052- Professional Development Expense	0.00	2,733.81	5,000.00	2,266.19	0.55
5055- Telephone Expense	66.86	705.83	2,000.00	1,294.17	0.35
5065- Contracted Services-Grants pass thru	5,035.01	31,902.01	92,500.00	60,597.99	0.34
5400- FEMA Expenditures	11,604.53	91,690.25	118,000.00	26,309.75	0.78
5060- Contracted Services	9,309.74	138,494.82	180,800.00	42,305.18	0.77
5061- Contracted Services-LinnCo pass thru Expense	162.20	9,307.75	19,050.00	9,742.25	0.49
5063- Contracted Services-Zoning pass thru	(5,543.09)	2,376.09	15,000.00	12,623.91	0.16
5901- Uncollectable receivables Bad Debt	0.00	1,453.60	1,200.00	(253.60)	1.21
Materials & Services	<u>22,093.52</u>	<u>334,635.47</u>	<u>534,538.00</u>	<u>199,902.53</u>	<u>11.53</u>
6200- Contingency	0.00	0.00	1,254,318.00	1,254,318.00	0.00
6300- Transfer In	(2,190.34)	(19,146.34)	(19,370.00)	(223.66)	0.99
6400- Transfer Out	2,190.34	19,146.34	19,370.00	223.66	0.99
Capital Outlay					
5066- Capital Outlay	0.00	22,074.50	330,950.00	308,875.50	0.07
Total Capital Outlay	<u>0.00</u>	<u>22,074.50</u>	<u>330,950.00</u>	<u>308,875.50</u>	<u>0.07</u>
Total Expenses	<u>30,062.83</u>	<u>465,101.80</u>	<u>2,232,899.00</u>	<u>1,767,797.20</u>	<u>16.43</u>
Excess Revenue Over (Under) Expenditures	<u>10,076.05</u>	<u>134,181.06</u>	<u>0.00</u>	<u>134,181.06</u>	<u>(37.38)</u>

June 30, 2013 - Balance Sheet

Run: 8/02/2013 @ 12:14 PM

01 General Fund

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
ASSETS:			
Current Assets			
1025- Petty Cash	70.00	70.00	0.00
1020- Citizens Bank Acct 8068	902.76	1,045.73	(142.97)
1000- Citizens Bank Acct. 0110	173,046.91	134,002.29	39,044.62
Edward Jones:			
1040- Edward Jones Money Market	3,325.82	3,325.82	0.00
1041- Edward Jones CD's	23,286.27	23,286.27	0.00
Total Edward Jones	<u>26,612.09</u>	<u>26,612.09</u>	<u>0.00</u>
Oregon State Treasury:			
1050- Oregon State Treasury Acct. 5069	94,345.31	102,520.84	(8,175.53)
Total Oregon State Treasury	<u>94,345.31</u>	<u>102,520.84</u>	<u>(8,175.53)</u>
User Fees Receivable			
1315- Due from other Governments - Liquor & Cigarette Tax	1,450.50	1,564.92	(114.42)
1400- Prepaid Expense	3,086.33	2,597.65	488.68
Other Accounts Receivable			
1220- Accounts Receivable Franchise Fees	6,939.26	5,700.56	1,238.70
1221- Accounts Receivable - Land Use/Zoning	363.30	2,896.62	(2,533.32)
Total Other Accounts Receivable	<u>7,302.56</u>	<u>8,597.18</u>	<u>(1,294.62)</u>
Fund Transfers			
Fund Transfers	0.00	0.00	0.00
Current Assets	306,816.46	277,010.70	29,805.76
Total Assets	<u>306,816.46</u>	<u>277,010.70</u>	<u>29,805.76</u>
LIABILITIES AND EQUITY			
Liabilities:			
2000- Accounts Payable	2,997.04	4,850.96	(1,853.92)
Payroll and Payroll Tax Payable			
2101- Payroll Tax Liabilities	19.59	19.71	(0.12)
Total Payroll and Payroll Tax Payable	<u>19.59</u>	<u>19.71</u>	<u>(0.12)</u>
2050- Deposits Payable - Land Use/Zoning	8,541.63	8,229.65	311.98
Total Liabilities	11,558.26	13,100.32	(1,542.06)
Equity			
01-3010-00 General Fund Balance	263,910.38	167,120.21	96,790.17
Total Equity	<u>263,910.38</u>	<u>167,120.21</u>	<u>96,790.17</u>
Income Summary			
Income Summary	31,347.82	96,790.17	(65,442.35)
Total Liabilities and Equity	<u>306,816.46</u>	<u>277,010.70</u>	<u>29,805.76</u>

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
ASSETS:			
Current Assets			
Edward Jones:			
1040- Edward Jones Money Market	831.45	831.45	0.00
1041- Edward Jones CD's	235.62	235.62	0.00
Total Edward Jones	<u>1,067.07</u>	<u>1,067.07</u>	<u>0.00</u>
Oregon State Treasury:			
1050- Oregon State Treasury Acct 5069	294,787.02	290,720.62	4,066.40
Total Oregon State Treasury	<u>294,787.02</u>	<u>290,720.62</u>	<u>4,066.40</u>
User Fees Receivable			
1315- Due from Other Governments - Cigarette Tax	5,665.47	5,583.55	81.92
1400- Prepaid Expense	720.15	494.79	225.36
Other Accounts Receivable			
Fund Transfers			
Fund Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Current Assets	302,239.71	297,866.03	4,373.68
Total Assets	<u>302,239.71</u>	<u>297,866.03</u>	<u>4,373.68</u>
LIABILITIES AND EQUITY			
Liabilities:			
2000- Accounts Payable	5,202.52	641.88	4,560.64
Payroll and Payroll Tax Payable			
2101- Payroll Tax Liabilities	4.28	4.33	(0.05)
Total Payroll and Payroll Tax Payable	<u>4.28</u>	<u>4.33</u>	<u>(0.05)</u>
Total Liabilities	5,206.80	646.21	4,560.59
Equity			
02-3010-00 Street Fund Balance	297,219.82	254,514.84	42,704.98
Total Equity	<u>297,219.82</u>	<u>254,514.84</u>	<u>42,704.98</u>
Income Summary			
Income Summary	(186.91)	42,704.98	(42,891.89)
Total Liabilities and Equity	<u>302,239.71</u>	<u>297,866.03</u>	<u>4,373.68</u>

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
ASSETS:			
Current Assets			
1000- Citizens Bank Acct. 0110	15,123.22	15,161.57	(38.35)
Edward Jones:			
1040- Edward Jones Money Market	997.74	997.74	0.00
1041- Edward Jones CD's	282.74	282.74	0.00
Total Edward Jones	<u>1,280.48</u>	<u>1,280.48</u>	<u>0.00</u>
Oregon State Treasury:			
1050- Oregon State Treasury Acct. 5069	8,304.63	(15,592.46)	23,897.09
Total Oregon State Treasury	<u>8,304.63</u>	<u>(15,592.46)</u>	<u>23,897.09</u>
User Fees Receivable			
1250- User Fees Receivable	23,124.49	20,823.06	2,301.43
Total User Fees Receivable	<u>23,124.49</u>	<u>20,823.06</u>	<u>2,301.43</u>
1400- Prepaid Expense	2,397.90	1,960.49	437.41
Other Accounts Receivable			
Fund Transfers			
Fund Transfers	0.00	0.00	0.00
Current Assets	50,230.72	23,633.14	26,597.58
Total Assets	<u>50,230.72</u>	<u>23,633.14</u>	<u>26,597.58</u>
LIABILITIES AND EQUITY			
Liabilities:			
2000- Accounts Payable	17,570.84	20,493.23	(2,922.39)
Payroll and Payroll Tax Payable			
2101- Payroll Tax Liabilities	6.72	6.52	0.20
Total Payroll and Payroll Tax Payable	<u>6.72</u>	<u>6.52</u>	<u>0.20</u>
2005- Deferred Revenue	1,146.09	788.70	357.39
Total Liabilities	18,723.65	21,288.45	(2,564.80)
Equity			
04-3010-00 Sewer Fund Balance	2,344.69	36,405.14	(34,060.45)
Total Equity	<u>2,344.69</u>	<u>36,405.14</u>	<u>(34,060.45)</u>
Income Summary			
Income Summary	29,162.38	(34,060.45)	63,222.83
Total Liabilities and Equity	<u>50,230.72</u>	<u>23,633.14</u>	<u>26,597.58</u>

June 30, 2013 - Balance Sheet

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05 SDC Fund

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
ASSETS:			
Current Assets			
1030- Central Willamette Credit Union	12,032.71	11,977.06	55.65
Edward Jones:			
1040- Edward Jones Money Market	50,055.43	50,055.43	0.00
1041- Edward Jones CD's	54,909.65	54,909.65	0.00
Total Edward Jones	<u>104,965.08</u>	<u>104,965.08</u>	<u>0.00</u>
Oregon State Treasury:			
1050- Oregon State Treasury Acct #5069	345,572.41	308,867.37	36,705.04
Total Oregon State Treasury	<u>345,572.41</u>	<u>308,867.37</u>	<u>36,705.04</u>
User Fees Receivable			
1400- Prepaid Expense	102.88	164.92	(62.04)
Other Accounts Receivable			
Fund Transfers	0.00	0.00	0.00
Fund Transfers	462,673.08	425,974.43	36,698.65
Current Assets	<u>462,673.08</u>	<u>425,974.43</u>	<u>36,698.65</u>
Total Assets			
LIABILITIES AND EQUITY			
Liabilities:			
2000- Accounts Payable	53.70	134.53	(80.83)
Payroll and Payroll Tax Payable	0.43	0.60	(0.17)
2101- Payroll Tax Liabilities	0.43	0.60	(0.17)
Total Payroll and Payroll Tax Payable	<u>54.13</u>	<u>135.13</u>	<u>(81.00)</u>
Total Liabilities			
Equity			
05-3010-00 SDC Fund Balance	425,839.30	410,983.92	14,855.38
Total Equity	<u>425,839.30</u>	<u>410,983.92</u>	<u>14,855.38</u>
Income Summary			
Income Summary	36,779.65	14,855.38	21,924.27
Total Liabilities and Equity	<u>462,673.08</u>	<u>425,974.43</u>	<u>36,698.65</u>

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
ASSETS:			
Current Assets			
Edward Jones:			
1040- Edward Jones Money Market	166.29	166.29	0.00
Total Edward Jones	<u>166.29</u>	<u>166.29</u>	<u>0.00</u>
Oregon State Treasury:			
1050- Oregon State Treasury Acct #5069	17,445.24	14,420.64	3,024.60
Total Oregon State Treasury	<u>17,445.24</u>	<u>14,420.64</u>	<u>3,024.60</u>
User Fees Receivable			
1250- User Fees Receivable	3,087.57	2,171.10	916.47
Total User Fees Receivable	<u>3,087.57</u>	<u>2,171.10</u>	<u>916.47</u>
1400- Prepaid Expense	154.32	123.70	30.62
Other Accounts Receivable			
Fund Transfers			
Fund Transfers	0.00	0.00	0.00
Current Assets	20,853.42	16,881.73	3,971.69
Total Assets	<u>20,853.42</u>	<u>16,881.73</u>	<u>3,971.69</u>
LIABILITIES AND EQUITY			
Liabilities:			
2000- Accounts Payable	1,264.25	1,158.65	105.60
Payroll and Payroll Tax Payable			
2101- Payroll Tax Liabilities	1.04	0.91	0.13
Total Payroll and Payroll Tax Payable	<u>1.04</u>	<u>0.91</u>	<u>0.13</u>
2005- Deferred Revenue	319.55	244.53	75.02
Total Liabilities	1,584.84	1,404.09	180.75
Equity			
06-3010-00 Parks Fund Balance	15,477.64	5,463.13	10,014.51
Total Equity	<u>15,477.64</u>	<u>5,463.13</u>	<u>10,014.51</u>
Income Summary			
Income Summary	3,790.94	10,014.51	(6,223.57)
Total Liabilities and Equity	<u>20,853.42</u>	<u>16,881.73</u>	<u>3,971.69</u>

June 30, 2013 - Balance Sheet

07 Stormwater Fund

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
ASSETS:			
Current Assets			
Edward Jones:			
1040- Edward Jones Money Market	43,693.07	43,693.07	0.00
1041- Edward Jones CD's	10,136.84	10,136.84	0.00
Total Edward Jones	<u>53,829.91</u>	<u>53,829.91</u>	<u>0.00</u>
Oregon State Treasury:			
1050- Oregon State Treasury Acct #5069	35,984.55	25,196.64	10,787.91
Total Oregon State Treasury	<u>35,984.55</u>	<u>25,196.64</u>	<u>10,787.91</u>
User Fees Receivable			
1250- User Fees Receivable	2,406.60	2,224.02	182.58
Total User Fees Receivable	<u>2,406.60</u>	<u>2,224.02</u>	<u>182.58</u>
1400- Prepaid Expense	154.31	123.70	30.61
Other Accounts Receivable			
Fund Transfers			
Fund Transfers	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Current Assets	<u>92,375.37</u>	<u>81,374.27</u>	<u>11,001.10</u>
Total Assets	<u>92,375.37</u>	<u>81,374.27</u>	<u>11,001.10</u>
LIABILITIES AND EQUITY			
Liabilities:			
2000- Accounts Payable	251.30	129.68	121.62
Payroll and Payroll Tax Payable			
2101- Payroll Tax Liabilities	0.95	0.94	0.01
Total Payroll and Payroll Tax Payable	<u>0.95</u>	<u>0.94</u>	<u>0.01</u>
2005- Deferred Revenue	162.65	170.00	(7.35)
Total Liabilities	<u>414.90</u>	<u>300.62</u>	<u>114.28</u>
Equity			
07-3010-00 Stormwater Fund Balance	81,073.65	70,017.18	11,056.47
Total Equity	<u>81,073.65</u>	<u>70,017.18</u>	<u>11,056.47</u>
Income Summary			
Income Summary	<u>10,886.82</u>	<u>11,056.47</u>	<u>(169.65)</u>
Total Liabilities and Equity	<u>92,375.37</u>	<u>81,374.27</u>	<u>11,001.10</u>

08 Sewer Reserve Fund

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
ASSETS:			
Current Assets			
Edward Jones:			
1040- Edward Jones Money Market	5,686.07	(92,205.96)	97,892.03
1041- Edward Jones CD's	187,232.31	282,195.77	(94,963.46)
Total Edward Jones	<u>192,918.38</u>	<u>189,989.81</u>	<u>2,928.57</u>
Oregon State Treasury:			
1050- Oregon State Treasury Acct. 5069	377,178.55	358,361.77	18,816.78
Total Oregon State Treasury	<u>377,178.55</u>	<u>358,361.77</u>	<u>18,816.78</u>
User Fees Receivable			
Other Accounts Receivable			
Fund Transfers			
Fund Transfers	0.00	0.00	0.00
Current Assets	570,096.93	548,351.58	21,745.35
Total Assets	<u>570,096.93</u>	<u>548,351.58</u>	<u>21,745.35</u>
LIABILITIES AND EQUITY			
Liabilities:			
Payroll and Payroll Tax Payable			
Equity			
08-3010-00 Sewer Reserve Fund Balance	548,351.58	526,906.21	21,445.37
Total Equity	<u>548,351.58</u>	<u>526,906.21</u>	<u>21,445.37</u>
Income Summary			
Income Summary	21,745.35	21,445.37	299.98
Total Liabilities and Equity	<u>570,096.93</u>	<u>548,351.58</u>	<u>21,745.35</u>

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
ASSETS:			
Current Assets			
Edward Jones:			
Oregon State Treasury:			
1050- Oregon State Treasury Acct. 5069	2,082.22	1,427.21	655.01
Total Oregon State Treasury	<u>2,082.22</u>	<u>1,427.21</u>	<u>655.01</u>
User Fees Receivable			
Other Accounts Receivable			
Fund Transfers			
Fund Transfers	0.00	0.00	0.00
Current Assets	<u>2,082.22</u>	<u>1,427.21</u>	<u>655.01</u>
Total Assets	<u>2,082.22</u>	<u>1,427.21</u>	<u>655.01</u>
LIABILITIES AND EQUITY			
Liabilities:			
Payroll and Payroll Tax Payable			
Equity			
09-3010-00 Street Reserve Fund Balance	1,427.21	918.62	508.59
Total Equity	<u>1,427.21</u>	<u>918.62</u>	<u>508.59</u>
Income Summary			
Income Summary	655.01	508.59	146.42
Total Liabilities and Equity	<u>2,082.22</u>	<u>1,427.21</u>	<u>655.01</u>

June 30, 2013 - Balance Sheet

All Funds

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
ASSETS:			
Current Assets			
1025- Petty Cash	70.00	70.00	0.00
1020- Citizens Bank Acct 8068	902.76	1,045.73	(142.97)
1000- Citizens Bank Acct. 0110	188,170.13	149,163.86	39,006.27
1030- Central Willamette Credit Union	12,032.71	11,977.06	55.65
Edward Jones:			
1040- Edward Jones Money Market	104,755.87	6,863.84	97,892.03
1041- Edward Jones CD's	276,083.43	371,046.89	(94,963.46)
Total Edward Jones	<u>380,839.30</u>	<u>377,910.73</u>	<u>2,928.57</u>
Oregon State Treasury:			
1050- Oregon State Treasury Acct. 5069	1,175,699.93	1,085,922.63	89,777.30
Total Oregon State Treasury	<u>1,175,699.93</u>	<u>1,085,922.63</u>	<u>89,777.30</u>
User Fees Receivable			
1250- User Fees Receivable	28,618.66	25,218.18	3,400.48
Total User Fees Receivable	<u>28,618.66</u>	<u>25,218.18</u>	<u>3,400.48</u>
1315- Due from other Governments - Liquor & Cigarette Tax	7,115.97	7,148.47	(32.50)
1400- Prepaid Expense	6,615.89	5,465.25	1,150.64
Other Accounts Receivable			
1220- Accounts Receivable Franchise Fees	6,939.26	5,700.56	1,238.70
1221- Accounts Receivable - Land Use/Zoning	363.30	2,896.62	(2,533.32)
Total Other Accounts Receivable	<u>7,302.56</u>	<u>8,597.18</u>	<u>(1,294.62)</u>
Fund Transfers			
Fund Transfers	0.00	0.00	0.00
Current Assets	1,807,367.91	1,672,519.09	134,848.82
Total Assets	<u>1,807,367.91</u>	<u>1,672,519.09</u>	<u>134,848.82</u>
LIABILITIES AND EQUITY			
Liabilities:			
2000- Accounts Payable	27,339.65	27,408.93	(69.28)
Payroll and Payroll Tax Payable			
2101- Payroll Tax Liabilities	33.01	33.01	0.00
Total Payroll and Payroll Tax Payable	<u>33.01</u>	<u>33.01</u>	<u>0.00</u>
2050- Deposits Payable - Land Use/Zoning	8,541.63	8,229.65	311.98
2005- Deferred Revenue	1,628.29	1,203.23	425.06
Total Liabilities	<u>37,542.58</u>	<u>36,874.82</u>	<u>667.76</u>
Equity			
01-3010-00 General Fund Balance	263,910.38	167,120.21	96,790.17
02-3010-00 Street Fund Balance	297,219.82	254,514.84	42,704.98
04-3010-00 Sewer Fund Balance	2,344.69	36,405.14	(34,060.45)
05-3010-00 SDC Fund Balance	425,839.30	410,983.92	14,855.38
06-3010-00 Parks Fund Balance	15,477.64	5,463.13	10,014.51
07-3010-00 Stormwater Fund Balance	81,073.65	70,017.18	11,056.47
08-3010-00 Sewer Reserve Fund Balance	548,351.58	526,906.21	21,445.37
09-3010-00 Street Reserve Fund Balance	1,427.21	918.62	508.59
Total Equity	<u>1,635,644.27</u>	<u>1,472,329.25</u>	<u>163,315.02</u>
Income Summary			
Income Summary	<u>134,181.06</u>	<u>163,315.02</u>	<u>(29,133.96)</u>

June 30, 2013 - Balance Sheet

All Funds

	<u>This Year</u>	<u>Last Year</u>	<u>Change</u>
Total Liabilities and Equity	1,807,367.91	1,672,519.09	134,848.82

City of Tangent

Citizens Bank 8068

A/P Detail Check Register for Check Date 5/23/2013

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0009089	[A&B] A&B Septic Service	Invoices 20942, 20943, 20958, 20959, 20996, 20997, 21028, 21029	3,219.00	04-5030-00 Equipment Maintenance Expense 04-5400-00 FEMA Expenditures	664.10 2554.90
0009090	[FIA] Business Card		909.16	01-4050-00 Miscellaneous Income 01-5045-00 Postage, Printing, and Supplies Ex 02-4050-00 Miscellaneous Income 02-5045-00 Postage, Printing, and Supplies Ex 04-4050-00 Miscellaneous Income 04-5045-00 Postage, Printing, and Supplies Ex 05-4050-00 Miscellaneous Income 05-5045-00 Postage, Printing, and Supplies Ex 06-4050-00 Miscellaneous Income 06-5045-00 Postage, Printing, and Supplies Ex 07-4050-00 Miscellaneous Income	-6.00 267.82 -1.40 49.25 -1.80 233.54 -0.20 7.03 -0.30 180.76 -0.30
0009091	[CIT] CIT Technology Financial Service		378.74	01-5060-00 Contracted Services 02-5060-00 Contracted Services 04-5060-00 Contracted Services 05-5060-00 Contracted Services 06-5060-00 Contracted Services 07-5060-00 Contracted Services	227.24 53.03 68.17 7.58 11.36 11.36
0009092	[135-CP] GAPS - Tangent School	Invoices 2013/03, 2013/04	4,884.92	01-5019-00 School Excise Tax Expense	4884.92
0009093	[Mid-Valley] Mid-Valley Newspapers	Notice of Budget Meeting & Ad for Bids on Blackberry	736.03	01-5020-00 Advertising Expense 02-5020-00 Advertising Expense 04-5020-00 Advertising Expense 05-5020-00 Advertising Expense 06-5020-00 Advertising Expense 07-5020-00 Advertising Expense	134.98 542.56 40.49 4.50 6.75 6.75
0009094	[NW Natural] NW Natural Gas		70.28	01-5035-00 Facilities Expense 02-5035-00 Facilities Expense 04-5035-00 Facilities Expense 05-5035-00 Facilities Expense 06-5035-00 Facilities Expense 07-5035-00 Facilities Expense	42.17 9.84 12.65 1.40 2.11 2.11
0009095	[Pacific Power] Pacific Power	Invoices 2013/04 Bass, 2013/04 Lagoon, 2013/04 Pioneer, 2013/04 Street, 2013/04 Wayside	247.55	01-5035-00 Facilities Expense 02-5035-00 Facilities Expense 04-5035-00 Facilities Expense 05-5035-00 Facilities Expense 06-5035-00 Facilities Expense 07-5035-00 Facilities Expense	39.39 92.20 56.06 1.31 56.62 1.97

City of Tangent
Citizens Bank 8068
A/P Detail Check Register for Check Date 5/23/2013

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0009096	[Vanco] VanCo, Inc.		9,081.59	04-5060-00 Contracted Services 04-5400-00 FEMA Expenditures	8854.09 227.50
Total for Check Run:			<u>19,527.27</u>		

City of Tangent

Citizens Bank 8068

A/P Detail Check Register for Check Date 6/10/2013

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0009107	[A&B] A&B Septic Service	Invoices 21058, 21089, 21090, 21091, 21152, 21153	3,138.38	04-5030-00 Equipment Maintenance Expense 04-5400-00 FEMA Expenditures	290.00 2848.38
0009108	[AA Towing] AA Towing	Boat towed License No. OR282GJ/OR	350.00	01-5060-00 Contracted Services 02-5060-00 Contracted Services 04-5060-00 Contracted Services 05-5060-00 Contracted Services 06-5060-00 Contracted Services 07-5060-00 Contracted Services	210.00 49.00 63.00 7.00 10.50 10.50
0009109	[Accu] AccuFund	Annual Maintenance Fee	<i>July</i> 3,445.00	01-5060-00 Contracted Services 02-5060-00 Contracted Services 04-5060-00 Contracted Services 05-5060-00 Contracted Services 06-5060-00 Contracted Services 07-5060-00 Contracted Services	2067.00 482.30 620.10 68.90 103.35 103.35
0009110	[AIG] AIG Valic c/o Chase Bank of Texas	Pay period ending 5/23/2013 - AIG	300.00	01-2100-00 Payroll Liabilities 02-2100-00 Payroll Liabilities 04-2100-00 Payroll Liabilities 05-2100-00 Payroll Liabilities 06-2100-00 Payroll Liabilities 07-2100-00 Payroll Liabilities	179.97 42.00 54.00 6.00 9.03 9.00
0009111	[Bucks] Buck's Sanitary Service	Invoices A-10889, A-10890, A- 10891	235.26	06-5060-00 Contracted Services	235.26
0009112	[Comcast] Comcast		125.86	01-5055-00 Telephone Expense 01-5060-00 Contracted Services 02-5055-00 Telephone Expense 02-5060-00 Contracted Services 04-5055-00 Telephone Expense 04-5060-00 Contracted Services 05-5055-00 Telephone Expense 05-5060-00 Contracted Services 06-5055-00 Telephone Expense 06-5060-00 Contracted Services 07-5055-00 Telephone Expense	40.12 35.40 9.36 8.26 12.03 10.62 1.34 1.18 2.00 1.77 2.01
0009113	[COG] Council of Governments	Cascades West Regional Consortium Dues	<i>July</i> 1,000.00	01-5025-00 Dues and Subscriptions Expense 02-5025-00 Dues and Subscriptions Expense 04-5025-00 Dues and Subscriptions Expense 05-5025-00 Dues and Subscriptions Expense 06-5025-00 Dues and Subscriptions Expense 07-5025-00 Dues and Subscriptions Expense	600.00 140.00 180.00 20.00 30.00 30.00

A/P Detail Check Register for Check Date 6/10/2013

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0009114	[DEQ] Department of Environmental Quality	Annual Permit Dues	1,316.00	04-5025-00 Dues and Subscriptions Expense	1316.00
0009115	[Eager] Eager Beaver Nursery, Inc.		692.91	06-5060-00 Contracted Services	692.91
0009116	[Ferguson] Ferguson Enterprises, Inc.	Invoices 0357328, 0357328-1	578.44	04-5030-00 Equipment Maintenance Expense	578.44
0009117	[Mid-Valley] Mid-Valley Newspapers	Budget Hearing Notice	352.12	01-5020-00 Advertising Expense	211.27
				02-5020-00 Advertising Expense	49.30
				04-5020-00 Advertising Expense	63.38
				05-5020-00 Advertising Expense	7.04
				06-5020-00 Advertising Expense	10.57
				07-5020-00 Advertising Expense	10.56
0009118	[James] Minard, James		277.99	01-5060-00 Contracted Services	148.79
				01-5063-00 Contracted Services-Zoning pass th	30.00
				02-5060-00 Contracted Services	34.72
				04-5060-00 Contracted Services	44.64
				05-5060-00 Contracted Services	4.96
				06-5060-00 Contracted Services	7.44
				07-5060-00 Contracted Services	7.44
0009119	[Quill] Quill Corporation	Invoices 2085124, 2780502, 3035254	357.33	01-5030-00 Equipment Maintenance Expense	14.39
				01-5045-00 Postage, Printing, and Supplies Ex	200.00
				02-5030-00 Equipment Maintenance Expense	3.36
				02-5045-00 Postage, Printing, and Supplies Ex	46.67
				04-5030-00 Equipment Maintenance Expense	4.32
				04-5045-00 Postage, Printing, and Supplies Ex	60.00
				05-5030-00 Equipment Maintenance Expense	0.48
				05-5045-00 Postage, Printing, and Supplies Ex	6.67
				06-5030-00 Equipment Maintenance Expense	0.72
				06-5045-00 Postage, Printing, and Supplies Ex	10.00
				07-5030-00 Equipment Maintenance Expense	0.72
0009120	[Reeve] Reeve Kearns PC		470.00	01-5060-00 Contracted Services	282.00
				02-5060-00 Contracted Services	65.80
				04-5060-00 Contracted Services	84.60
				05-5060-00 Contracted Services	9.40
				06-5060-00 Contracted Services	14.10
				07-5060-00 Contracted Services	14.10
0009121	[Security] Security Alarm System		24.00	04-5060-00 Contracted Services	24.00
0009122	[Vanco] VanCo, Inc.	Invoices 2013-554, 2013/05	16,242.59	04-5060-00 Contracted Services	7174.09
				04-5400-00 FEMA Expenditures	9068.50

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0009123	[Laughlin] Wells Fargo Business Credit	Gas for lawn mower	44.93	06-5030-00 Equipment Maintenance Expense	44.93
0009124	[042-CP] Wilco		50.89	01-5030-00 Equipment Maintenance Expense	10.87
				02-5030-00 Equipment Maintenance Expense	2.54
				04-5030-00 Equipment Maintenance Expense	3.26
				04-5400-00 FEMA Expenditures	32.77
				05-5030-00 Equipment Maintenance Expense	0.36
				06-5030-00 Equipment Maintenance Expense	0.55
				07-5030-00 Equipment Maintenance Expense	0.54
Total for Check Run:			<u>29,001.70</u>		

Check	Vendor	Description or Invoice Numbers	Check Amount	Invoice Distribution Accounts	Distribution Amount
0009128	[A&B] A&B Septic Service	Invoices 21257, 21258, 21274	870.00	04-5400-00 FEMA Expenditures	870.00
0009129	[BOLI] BOLI	Public Works Fee	291.53	01-5065-00 Contracted Services-Grants pass th	174.92
				02-5065-00 Contracted Services-Grants pass th	40.81
				04-5065-00 Contracted Services-Grants pass th	52.48
				05-5065-00 Contracted Services-Grants pass th	5.83
				06-5065-00 Contracted Services-Grants pass th	8.74
				07-5065-00 Contracted Services-Grants pass th	8.75
0009130	[EBS] CIS Trust		<i>July</i> 305.15	01-5015-00 Payroll Tax Expense	183.09
				02-5015-00 Payroll Tax Expense	42.72
				04-5015-00 Payroll Tax Expense	54.93
				05-5015-00 Payroll Tax Expense	6.10
				06-5015-00 Payroll Tax Expense	9.16
				07-5015-00 Payroll Tax Expense	9.15
0009131	[CIT] CIT Technology Financial Service		<i>July</i> 378.74	01-5060-00 Contracted Services	227.24
				02-5060-00 Contracted Services	53.03
				04-5060-00 Contracted Services	68.17
				05-5060-00 Contracted Services	7.58
				06-5060-00 Contracted Services	11.36
				07-5060-00 Contracted Services	11.36
0009132	[CIS] City County Insurance Services	Srping Seminar Training	25.00	01-5052-00 Professional Development Expense	15.00
				02-5052-00 Professional Development Expense	3.50
				04-5052-00 Professional Development Expense	4.50
				05-5052-00 Professional Development Expense	0.50
				06-5052-00 Professional Development Expense	0.75
				07-5052-00 Professional Development Expense	0.75
0009133	[DEQ] Department of Environmental Quality	Capacity Flow Fee	<i>July</i> 96.00	04-5025-00 Dues and Subscriptions Expense	96.00
0009134	[Georgia] Edwards, Georgia	Mileage 06/13	16.39	01-5050-00 Travel Expense	9.83
				02-5050-00 Travel Expense	2.30
				04-5050-00 Travel Expense	2.95
				05-5050-00 Travel Expense	0.33
				06-5050-00 Travel Expense	0.49
				07-5050-00 Travel Expense	0.49
0009135	[Erwin] Erwin Consulting Engineering LLC	Invoices 1391, 1394	5,121.00	01-5060-00 Contracted Services	106.50
				02-5060-00 Contracted Services	24.85
				02-5065-00 Contracted Services-Grants pass th	4943.50
				04-5060-00 Contracted Services	31.95
				05-5060-00 Contracted Services	3.55
				06-5060-00 Contracted Services	5.33
				07-5060-00 Contracted Services	5.32

A/P Detail Check Register for Check Date 6/24/2013

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0009136	[Bev] Manfredo, Beverly	Mileage 06/13	30.41	01-5045-00 Postage, Printing, and Supplies Ex 01-5050-00 Travel Expense 02-5050-00 Travel Expense 04-5045-00 Postage, Printing, and Supplies Ex 04-5050-00 Travel Expense 05-5050-00 Travel Expense 06-5045-00 Postage, Printing, and Supplies Ex 06-5050-00 Travel Expense 07-5045-00 Postage, Printing, and Supplies Ex 07-5050-00 Travel Expense	1.18 11.19 2.61 3.53 3.36 0.37 3.53 0.56 3.52 0.56
0009137	[NW Natural] NW Natural Gas		37.58	01-5035-00 Facilities Expense 02-5035-00 Facilities Expense 04-5035-00 Facilities Expense 05-5035-00 Facilities Expense 06-5035-00 Facilities Expense 07-5035-00 Facilities Expense	22.55 5.26 6.76 0.76 1.12 1.13
0009138	[Pers] Oregon PERS		<i>July</i> 15.00	01-5025-00 Dues and Subscriptions Expense 02-5025-00 Dues and Subscriptions Expense 04-5025-00 Dues and Subscriptions Expense 05-5025-00 Dues and Subscriptions Expense 06-5025-00 Dues and Subscriptions Expense 07-5025-00 Dues and Subscriptions Expense	9.00 2.10 2.70 0.30 0.45 0.45
0009139	[Orenco] Orenco Systems, Inc.		950.58	04-5400-00 FEMA Expenditures	950.58
0009140	[Pacific Power] Pacific Power	Invoices 2013/05 Bass, 2013/05 Pioneer, 2013/05 Sewer, 2013/05 Street, 2013/05 Wayside	220.92	01-5035-00 Facilities Expense 02-5035-00 Facilities Expense 04-5035-00 Facilities Expense 05-5035-00 Facilities Expense 06-5035-00 Facilities Expense 07-5035-00 Facilities Expense	35.83 91.42 33.77 1.20 56.91 1.79
0009141	[Profectus] Profectus, Inc.	Jani King	150.00	01-5060-00 Contracted Services 02-5060-00 Contracted Services 04-5060-00 Contracted Services 05-5060-00 Contracted Services 06-5060-00 Contracted Services 07-5060-00 Contracted Services	90.00 21.00 27.00 3.00 4.50 4.50
0009142	[Santiam] Santiam Spray Service, Inc.	Weed control on banks of lagoons, office, and tower	827.00	04-5060-00 Contracted Services	827.00

A/P Detail Check Register for Check Date 6/15/2013

<u>Check</u>	<u>Vendor</u>	<u>Description or Invoice Numbers</u>	<u>Check Amount</u>	<u>Invoice Distribution Accounts</u>	<u>Distribution Amount</u>
0201282	[Internal] Internal Revenue Service	Pay period ending 5/23/2013 - EmpFica, EmpFicaMed, FWT	1,913.52	01-2101-00 Payroll Tax Liabilities 02-2101-00 Payroll Tax Liabilities 04-2101-00 Payroll Tax Liabilities 05-2101-00 Payroll Tax Liabilities 06-2101-00 Payroll Tax Liabilities 07-2101-00 Payroll Tax Liabilities	1140.11 265.94 342.10 38.04 70.35 56.98
0201283	[Oregon] Oregon Department of Revenue	Pay period ending 5/23/2013 - SwtOR, Workman's Comp	513.02	01-2101-00 Payroll Tax Liabilities 02-2101-00 Payroll Tax Liabilities 04-2101-00 Payroll Tax Liabilities 05-2101-00 Payroll Tax Liabilities 06-2101-00 Payroll Tax Liabilities 07-2101-00 Payroll Tax Liabilities	303.97 70.92 91.18 10.16 21.59 15.20
Total for Check Run:			<u>2,426.54</u>		

City of Tangent Journal Entry

<u>Account</u>	<u>Units</u>	<u>Debit</u>	<u>Credit</u>
01-5061-00 Contracted Services-LinnCo pass thru Expense		110.00	
01-5063-00 Contracted Services-Zoning pass thru 6/30/2013 Actual			110.00
To correct posting of Linn County Permit JE: T12-23 - posted to Contracted Services - Land Use instead of Contracted Services - Linn County	415	110.00	110.00

City of Tangent
Journal Entry

<u>Account</u>	<u>Units</u>	<u>Debit</u>	<u>Credit</u>
01-1400-00 Prepaid Expense		3,086.33	
02-1400-00 Prepaid Expense		720.15	
04-1400-00 Prepaid Expense		2,397.90	
05-1400-00 Prepaid Expense		102.88	
06-1400-00 Prepaid Expense		154.32	
07-1400-00 Prepaid Expense		154.31	
01-2000-00 Accounts Payable			3,086.33
02-2000-00 Accounts Payable			720.15
04-2000-00 Accounts Payable			2,397.90
05-2000-00 Accounts Payable			102.88
06-2000-00 Accounts Payable			154.32
07-2000-00 Accounts Payable			154.31
6/30/2013 Actual			
To move Prepaid Expenses back into A/PJE:	413	6,615.89	6,615.89

City of Tangent Journal Entry

<u>Account</u>		<u>Units</u>	<u>Debit</u>	<u>Credit</u>
01-2050-00 Deposits Payable - Land Use/Zoning			6,139.43	
01-5063-00 Contracted Services-Zoning pass thru 6/30/2013 Actual				6,139.43
	To correct posting against Deposits Payable - posted as Contracted Services	JE: 414	6,139.43	6,139.43

**City of Tangent
Journal Entry**

<u>Account</u>	<u>Units</u>	<u>Debit</u>	<u>Credit</u>
02-5065-00 Contracted Services-Grants pass thru		250.72	
01-1990-07 General Due to/From Stormwater			8.75
01-5065-00 Contracted Services-Grants pass thru			174.92
07-1990-01 Stormwater Due to/From General		8.75	
04-5065-00 Contracted Services-Grants pass thru			52.48
01-1990-06 General Due to/From Parks			8.74
05-5065-00 Contracted Services-Grants pass thru			5.83
06-1990-01 Parks Due to/From General		8.74	
06-5065-00 Contracted Services-Grants pass thru			8.74
01-1990-05 General Due to/From SDC			5.83
07-5065-00 Contracted Services-Grants pass thru			8.75
01-1990-04 General Due to/From Sewer			52.48
04-1990-01 Sewer Due to/From General		52.48	
01-1990-02 General Due to/From Street		250.72	
02-1990-01 Street Due to/From General			250.72
05-1990-01 SDC Due to/From General			5.83
6/24/2013 Actual	To correct ck #9129 to BOLI for Blackberry Lane	JE: 423	577.24

2013

LAND USE PERMITS

PERMIT #	PERSON/COMPANY	LOT ID #	TYPE OF PERMIT	RECEIVED	ISSUED	OCCUPANT PERMIT
T13-01	CHS	125-3W-6-1101	Replace rooftop unit; run gas	01/07/13	1/29/13	T13-01
T13-02	Myers Construction	125-3W-7AC-1100	New residence	01/30/13	3/11/13	T13-02
T13-03	Michael Boyd	125-3W-7-900	Ductless Heat Pump	02/05/13	2/05/13	T13-03
T13-04	Brenda Hetterle	125-3W-7CA-2300	New residence	02/13/13	3/8/13	T13-04
T13-05	Foress Gospel	125-3W-6-1200	Sign - Pole	02/14/13	2/28/13	T13-05
T13-06	PAPE'	125-4W-01-200	Sign	02/19/13	3/22/13	T13-06
T13-07	City of Tangent	125-3W-7-1150	Replace furnace, A/C New Heat Pump	02/22/13	02/22/13	T13-07
T13-08	Luth Bailey	125-3W-7C-5600	Replace gas furnace	03/05/13	03/04/13	T13-08
T13-09	PAPE'	125-4W-6-1200	Wall Signs	03/21/13	3/22/13	T13-09
T13-10	Bendon Bentots	125-4W-1-601	Permitted for computer center	3/21/13	CANCELLED	T13-10
T13-11	Knife River	125-3W-6-2201	Solar panels	4/2/13	4/3/13	T13-11
T13-12	T.I.P.	125-3W-6-	Replace Air Conditioner	4/25/13	4/25/13	T13-12
T13-13			Back Flow Device	6/4/13	6-8/13	T13-13
T13-14	Barenborg	125-3W-6-1500	Replace roof top units	6/10/13		T13-14
T13-15	Caruso	125-3W-7C-6400	Put in larger window	6/12/13		T13-15
T13-16	Miller	125-3W-7AC-700	New Residence	6/12/13		T13-16
T13-17	L+M Welding	125	Replace Heat Pump	6/17/13		T13-17
T13-18	Miller	12-3W-7AC-700	Shop	6/18/13		T13-18
T13-19	Judah	12-3W-7B-901	Replace furnace	7/16/13		T13-19
T13-20	Tangent Bus Park	12-3W-06-2109	Replace A/C	7/23/13		T13-20
T13-21	Pickseed	12-3W-7-1103	Replace Gas Furnace	7/26/13		T13-21
T13-22	4S Sign/GAPS		Sign	7/30/13		T13-22

**MONTHLY SPLITS OF FUNDS FOR CONTRACTED VENDORS
2012-13**

NAME															
	FUND CODE	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APRIL	MAY	JUNE	Amt Left On Contract	
Jim Minard	5060-1	\$18.00	\$45.00	\$45.00	\$18.00	\$9.00	\$0.00	\$0.00	\$9.00	\$0.00	\$148.79	\$0.00	\$0.00		
Contract Total: \$5,000.00	5060-2	\$4.20	\$10.50	\$10.50	\$4.20	\$2.10	\$0.00	\$0.00	\$2.10	\$0.00	\$34.72	\$0.00	\$0.00		
	5060-4	\$5.40	\$13.50	\$13.50	\$5.40	\$2.70	\$0.00	\$0.00	\$2.70	\$0.00	\$44.64	\$0.00	\$0.00		
	5060-5	\$0.60	\$1.50	\$1.50	\$0.60	\$0.30	\$0.00	\$0.00	\$0.30	\$0.00	\$4.96	\$0.00	\$0.00		
	5060-6	\$0.90	\$2.25	\$2.25	\$0.90	\$0.45	\$0.00	\$0.00	\$0.45	\$0.00	\$7.44	\$0.00	\$0.00		
	5060-7	\$0.90	\$2.25	\$2.25	\$0.90	\$0.45	\$0.00	\$0.00	\$0.45	\$0.00	\$7.44	\$0.00	\$0.00		
	TOTAL	\$30.00	\$75.00	\$75.00	\$30.00	\$15.00	\$0.00	\$0.00	\$15.00	\$0.00	\$247.99	\$0.00	\$0.00		
													YTD TOTA	\$487.99	\$4,512.01
Jon Erwin	5060-1	\$0.00	\$523.50	\$234.00	\$243.60	\$180.00	\$146.70	\$126.00	\$645.50	\$0.00	\$0.00	\$0.00	\$0.00		
Contract Total: \$5,000.00	5060-2	\$0.00	\$122.15	\$54.60	\$160.30	\$42.00	\$34.23	\$29.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	5060-4	\$0.00	\$157.05	\$70.20	\$206.10	\$54.00	\$44.01	\$37.80	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	5060-5	\$0.00	\$17.45	\$7.80	\$22.90	\$6.00	\$4.89	\$4.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	5060-6	\$0.00	\$26.18	\$11.70	\$34.35	\$9.00	\$7.34	\$6.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	5060-7	\$75.00	\$808.92	\$11.70	\$46.53	\$9.00	\$7.33	\$6.30	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
	TOTAL	\$75.00	\$1,655.25	\$390.00	\$713.78	\$300.00	\$244.50	\$210.00	\$645.50	\$0.00	\$0.00	\$0.00	\$0.00		
													YTD TOTA	\$4,234.03	\$765.97
Reeve Kearns PC	5060-1	\$262.50	\$147.00	\$939.00	\$1,152.75	\$175.17	\$0.00	\$249.60	\$198.00	\$0.00	\$0.00	\$45.00	\$0.00		
Contract Total: \$20,000.00	5060-2	\$61.25	\$34.30	\$219.10	\$268.98	\$40.87	\$0.00	\$58.24	\$46.20	\$0.00	\$0.00	\$10.50	\$0.00		
	5060-4	\$78.75	\$44.10	\$281.70	\$345.82	\$52.55	\$0.00	\$74.88	\$59.40	\$0.00	\$0.00	\$13.50	\$0.00		
	5060-5	\$8.75	\$4.90	\$31.30	\$38.43	\$5.84	\$0.00	\$8.32	\$6.60	\$0.00	\$0.00	\$1.50	\$0.00		
	5060-6	\$13.13	\$7.35	\$46.95	\$57.63	\$8.76	\$0.00	\$12.48	\$9.90	\$0.00	\$0.00	\$2.25	\$0.00		
	5060-7	\$13.12	\$7.35	\$46.95	\$57.64	\$8.76	\$0.00	\$12.48	\$9.90	\$0.00	\$0.00	\$2.25	\$0.00		
	TOTAL	\$437.50	\$245.00	\$1,565.00	\$1,921.25	\$291.95	\$0.00	\$416.00	\$330.00	\$0.00	\$0.00	\$75.00	\$0.00		
													YTD TOTA	\$5,281.70	\$14,718.30

MONTHLY REPORT TO THE TANGENT CITY COUNCIL

July - August 2013

From: City Coordinator - Georgia Edwards

1. Follow up on past items, and report on items completed

- Updated web site with agenda, minutes and meeting dates, council packet
- Made deposits
- Set up doodle to set up council meeting on tax base.
- Discussed Griffith site with Royce Boyd. Gave him Jim Minard' phone number.
- Worked on Griffith complaint, sent to City Attorney
- Requested City Attorney send a letter to Mr. and Mrs. Scheele regarding fill on their property. Mr. Scheele came in and got his building permit, but still waiting on plans from his contractor.
- Discussed survey question with Chuck Gibbs from Linn County regarding some property on Garden Lane as to whether a street was vacated or not. Researched files determined that a portion of the street was not vacated.
- Researched a file to determine what had been done on the Conley, now Burnett property. Found that the property had not been divided though a request had been made. The property owner did not follow through with getting the property divided. Explained to Mrs. Burnett that she could come in and get copies of material in the file. If a survey had been done, it would be filed at the surveyor's office and informed her of that information.
- Set up Craig's List add for new scanning clerk.
- Received applications via email, in person and regular mail. Responded to those missing material.
- Had various discussions regarding Griffith property. They have been working with Jim Minard and are getting things done.
- Set up interview dates for when I get back from vacation.
- Met with Dunny Sorenson from CIS. He explained there is a new incentive program. Also told me about a need to post a safety compliance paper for employee. Typed it up according to our requirements and posted.
- Met with Ryan Quigley, Brian from Udell Engineering, and VanCo regarding the Humane Society's needs and requirements for the sewer.
- Sent letter to Mr. Griffith reminding him of the few remaining requirements and giving him until August 15th to complete them or we will fine him and/or take him to court. One issue that I was just made aware of is that his sewer was never hooked up to electricity. So a separate letter regarding this was sent, though the deadline is the same as with the remaining issues. Royce Boyd seems to be taking over this property. (VanCo was told that Mr. Griffith has left the area and Mr. Boyd is taking over.)
- Discussed the Weaver property on North Lake Creek with the City Engineer and VanCo several times as well as with Mr. Weaver. Mr. Weaver divided his property into three parcels. As part of that, he is installing a sewer line to the back property. He eventually will be building on the third property and selling the other two. However, he wanted to get his sewer line in first as it is the most expensive item.
- Discussed Kaufman property regarding mobile office and new warehouse with several people. Sent letter on Friday telling them a stop work order was being put on them. Their representative came in early Monday morning, stated they would fill out the necessary paperwork. (Not requiring the agriculture exempt permit was overlooked by me, as well as the property owner). Requested them to fill out agriculture exempt permit. A new gentleman is working on this and promised to have this done by the end of the week. If not a stop work order will be issued.

- Sent email to Mr. Nelson about PENSCO property, which has junk stored outside (body parts) and seems to be dismantling automobiles, as well as storing vehicles outside the fence area overnight. Mr. Nelson responded that he met with his tenant, went over with him what needed to be removed and wanted to comply with the city requirements. Will continue to monitor property.

2. Current projects:

- Continue to monitor various land use permits
- Attending MPO meetings as a technical advisory person
- Hire new scanning clerk (decided to wait until after this vacation to interview applicants.) I have 4 lined up to interview from 28 applications.

3. Reports received, applications by type:

- Building permit information enclosed.
- Council Action Report.
- VanCo report.

4. Meeting Attended/attending:

Attended: City Council meeting July 8, 2013, MPO Policy Meeting July 10th, City Manager's Meeting July 19, LCHP Meeting on July 24, Webinar – CIS July 25, Meeting with Dunny from CIS on July 31st. Humane Society Meeting, August 1st, PC Meeting August 1st.

Scheduled to attend: City Manager's Meeting August 16, Wayside Meeting August 24, Small Cities Meeting August 27, MPO Policy Meeting August 28, and Tax Base Discussion August 31st.

City Coordinator Vacation schedule: August 7 – 14.

FRANCHISE TAXES PAID 2012-13

	Awin	Awin	Pacific Corp	Pacific Corp	NW Natural	NW Natural	Qwest	Qwest	ComCast	ComCast	Total	2011/12	Net Gain /
	2012/13	2011/12	2012/13	2011/12	2012/13	2011/12	2012/13	2011/12	2012/13	2011/12	2012/13	Totals	(Loss)
July	\$1,469.61	\$1,391.67	\$4,315.60	\$3,900.44	\$0.00	\$475.23	\$315.26	\$360.56	\$0.00	\$0.00	\$6,100.47	\$6,127.90	(\$27.43)
Aug	\$1,430.47	\$1,289.02	\$4,222.07	\$3,959.99	\$67.79	\$443.95	\$346.10	\$0.00	\$2,556.36	\$2,403.96	\$8,622.79	\$8,096.92	\$525.87
Sept	\$1,399.06	\$1,289.60	\$4,316.48	\$4,198.49	\$324.71	\$449.82	\$310.90	\$748.22	\$0.00	\$0.00	\$6,351.15	\$6,686.13	(\$334.98)
Oct	\$1,344.78	\$1,278.59	\$4,500.42	\$4,478.29	\$480.24	\$466.85	\$309.80	\$407.82	\$0.00	\$2,362.50	\$5,593.14	\$8,994.05	(\$3,400.91)
Nov	\$1,328.12	\$1,391.95	\$4,187.67	\$3,977.80	\$490.18	\$535.31	\$331.58	\$348.62	\$2,628.39	\$0.00	\$8,965.94	\$6,253.68	\$2,712.26
Dec	\$2,296.47	\$1,288.72	\$4,223.24	\$4,269.78	\$938.85	\$1,279.08	\$298.25	\$341.28	\$0.00	\$0.00	\$7,756.81	\$7,178.86	\$577.95
Jan	\$1,427.95	\$1,623.66	\$5,573.96	\$6,095.60	\$2,084.69	\$2,267.47	\$306.57	\$347.55	\$0.00	\$0.00	\$9,393.17	\$10,334.28	(\$941.11)
Feb	\$1,291.96	\$1,298.28	\$6,677.97	\$5,855.28	\$2,968.20	\$3,161.75	\$300.70	\$348.16	\$2,585.50	\$2,486.10	\$13,824.33	\$13,149.57	\$674.76
Mar	\$1,280.44	\$1,641.58	\$6,000.99	\$5,948.50	\$2,535.52	\$2,583.35	\$302.68	\$331.84	\$0.00	\$0.00	\$10,119.63	\$10,505.27	(\$385.64)
Apr	\$1,681.61	\$1,571.04	\$5,403.12	\$5,628.98	\$2,033.46	\$2,699.37	\$309.61	\$327.73	\$0.00	\$0.00	\$9,427.80	\$10,227.12	(\$799.32)
May	\$1,345.97	\$1,293.80	\$4,759.10	\$5,559.85	\$1,414.02	\$2,127.89	\$289.59	\$349.54	\$2,536.41	\$2,472.08	\$10,345.09	\$11,803.16	(\$1,458.07)
June	\$1,522.82	\$1,673.02	\$4,419.19	\$4,277.13	\$874.84	\$1,182.13	\$309.54	\$354.38	\$0.00	\$0.00	\$7,126.39	\$7,486.66	(\$360.27)
Totals	\$17,819.26	\$17,030.93	\$58,599.81	\$58,150.13	\$14,212.50	\$17,672.20	\$3,730.58	\$4,265.70	\$10,306.66	\$9,724.64	\$103,626.71	\$106,843.60	(\$3,216.89)

LGIP Revenue Sharing 2012-13

	Cigarette Tax This Year	Cigarette Tax Last Year	ODOT This Year	ODOT Last Year	Liquor Tax This Year	Liquor Tax Last Year	2012/13 Total	2011/12 Total	Increase/ (Decrease)
July	\$ 157.25	\$ 151.83	\$ 4,670.56	\$ 4,707.68	\$ 1,364.36	\$ 1,416.63	\$ 6,192.17	\$6,276.14	(\$83.97)
August	\$ 145.64	\$ 144.00	\$ 5,455.47	\$ 5,084.40	\$ 1,312.65	\$ 1,068.08	\$ 6,913.76	\$6,296.48	\$617.28
September	\$ 153.59	\$ 183.99	\$ 6,357.57	\$ 6,317.78	\$ 1,329.29	\$ 1,101.09	\$ 7,840.45	\$7,602.86	\$237.59
October	\$ 141.48	\$ -	\$ 5,665.01	\$ 5,561.06	\$ 1,067.35	\$ 1,164.37	\$ 6,873.84	\$6,725.43	\$148.41
November	\$ 145.59	\$ 283.86	\$ 5,672.93	\$ 5,439.53	\$ 1,125.41	\$ 904.26	\$ 6,943.93	\$6,627.65	\$316.28
December	\$ 137.64	\$ 128.74	\$ 5,581.42	\$ 5,225.67	\$ 2,213.77	\$ 2,146.12	\$ 7,932.83	\$7,500.53	\$432.30
January	\$ -	\$ -	\$ 5,891.27	\$ 6,196.67	\$ 957.76	\$ 999.95	\$ 6,849.03	\$7,196.62	(\$347.59)
February	\$ -	\$ 270.37	\$ 4,773.32	\$ 3,887.87	\$ 1,159.06	\$ 1,096.37	\$ 5,932.38	\$5,254.61	\$677.77
March	\$ 255.10	\$ 131.60	\$ 4,803.30	\$ 5,045.78	\$ 1,486.83	\$ 1,329.81	\$ 6,545.23	\$6,507.19	\$38.04
April	\$ 249.31	\$ 130.68	\$ 4,923.48	\$ 5,284.65	\$ 1,089.71	\$ 1,032.88	\$ 6,262.50	\$6,448.21	(\$185.71)
May	138.22	\$ 135.85	\$ 5,073.73	\$ 5,522.67	\$ 1,317.98	\$ 1,278.54	\$ 6,529.93	\$6,937.06	(\$407.13)
June	\$ 152.62	\$ 153.50	\$ 5,665.47	\$ 5,583.55	\$ 1,297.88	\$ 1,411.42	\$ 7,115.97	\$7,148.47	(\$32.50)
Totals	\$1,676.44	\$1,714.42	\$64,533.53	\$63,857.31	\$15,722.05	\$14,949.52	\$81,932.02	\$80,521.25	\$1,410.77

Summary

Vanco Maintenance Report													
	Jul-12	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Totals
Replace Pump	0	1	1	0	0	0	0	0	0	0	0	0	2
Replace Wet Ends	3	0	2	2	3	6	1	3	2	0	0	2	24
Replace Float	6	4	4	4	0	0	0	8	20	20	4	4	74
Clean Screens	30	31	24	30	27	2	4	6	8	17	21	21	221
Wiring	3	2	3	3	0	2	4	4	8	11	2	3	45
A&B Pump	10	5	2	0	0	0	0	1	0	2	14	4	38
Maint. Check	48	32	49	34	66	79	169	56	56	54	79	61	783
Alarm	4	2	3	0	3	7	34	4	0	1	1	2	61
Sewer Leaks	0	0	0	0	0	1	2	2	0	1	0	0	6
Totals	104	77	88	73	99	97	214	84	94	106	121	97	1254
Sewer Bills													
Ferguson	\$ 1,017.25	\$ 2,476.96	\$ 444.20	\$ 1,782.79	\$ 60.00	\$ 1,418.32	\$ 1,579.89	\$ 892.15	\$ 1,990.95	\$ 941.21	\$ 578.44	\$ 156.52	\$ 13,338.68
Orengo	\$ 705.63	\$ 859.03	\$ 280.47	\$ 280.61	\$ -	\$ -	\$ -	\$ -	\$ 1,078.79	\$ 570.06	\$ -	\$ 950.58	\$ 4,725.17
USA Blue Book	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
A&B Septic	\$ 3,935.59	\$ 2,049.43	\$ 1,827.00	\$ -	\$ -	\$ -	\$ -	\$ 385.70	\$ -	\$ -	\$ 10,628.79	\$ 870.00	\$ 19,696.51
American Research	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DEQ	\$ 1,342.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,342.00
Totals - Bills	\$ 7,000.47	\$ 5,385.42	\$ 2,551.67	\$ 2,063.40	\$ 60.00	\$ 1,418.32	\$ 1,579.89	\$ 1,277.85	\$ 3,069.74	\$ 1,511.27	\$ 11,207.23	\$ 1,977.10	\$ 21,337.02

NEW BUSINESS

Georgia Edwards

From: Colynn Elder [crispin619@q.com]
Sent: Thursday, July 18, 2013 2:04 PM
To: Bev Manfredo; Georgia Edwards
Cc: Seaton McLennan; Jim Wagner; Brad Tedrow; Michelle Knighton; Colynn Elder
Subject: Fwd: paint bids
Attachments: paint bids.xlsx; ATT00001.htm

Hopefully you can open my spreadsheet. I figured out comparables for the 3 companies. I have not followed up on Simons. I believe Bev mentioned he'd done work for other cities, but I couldn't find any information on him / the company - good or bad. There are no BBB complaints but not registered either, no website, no customer references, etc. If the council would like I can call and get their missing bid information, honestly I just wasn't entirely sure about going with an unknown, although I realize his bid is significantly lower.

Otherwise, they are pretty comparable. The main differences are Fitzpatrick will move the furniture & they have a 10 year warranty with inspections every 2 years. Their lower price is for a winter rate on the interior. They also noted for \$435 they will do moss kill on the roof. Stom is an additional \$100 to do the gutters.

fitzpatrick

stom

JR

Simons

Interior:

move furniture	x			
mask & cover floor	x	x	x	
repair plaster	x	x	x	x
prime	x	x	x	
paint specs	sherwin will.	miller/sw/rodda	sherwin will.	
clean up	x	x	x	
cost	\$2700/\$3200	\$2,474	\$3,100	\$700

exterior:

treat mold & mildew	x	x	x	
treat roof moss	\$435			
pressure wash building	x	x	x	x
clean gutters	x	\$100	x	
clean, scrape, etc	x	x	x	
prime	x	x	x	x
recaulk	x	x	x	
paint specs	s.w.	miller/sw/rodda	sw duration	
warranty	10 year	7 year	3 year	
cost	\$3,800	\$7,734	\$3,800	\$2,100
payment due:	10% down	50% down	due at finish	
total bid: interior & exterior	\$6,500 / \$7,000	\$10,208	\$6,900	\$2,800

Georgia Edwards

From: Dunny Sorensen [dsorensen@cisoregon.org]
Sent: Thursday, August 01, 2013 9:33 AM
To: Georgia Edwards
Subject: Tangent 7-31-2013 CIS Visit
Attachments: OSHA Self Insured Loss prevention posting 4-10.docx

Hi Georgia –

Thanks for taking the time to visit with me yesterday. The purpose of my visit was to see how I might help you with your risk management efforts this policy period, to let you know about our new Risk Management Incentive Program, and to talk about OR-OSHA's Self Insured Program Requirements.

We identified no specific risk management needs at this time. I know you will contact me if I can provide you with any information or service so we'll just keep in touch.

I have attached a copy of the posting for the Self Insured Program Requirements. Try editing that so the responses reflect where the information for each can be found in Tangent. Then let me know if you need help meeting any of the requirements.

I just received a spreadsheet indicating the amount of the new Risk Management Incentive for each member I serve. It shows Tangent has \$833.00 available. Soon the application will be on-line and you can use the incentive this for the following two policy periods.

Let me know if you have questions. I look forward to speaking with you soon.

Regards,

Dunny



Dunny Sorensen, ARM | Senior Risk Management Consultant
CIS | P.O. Box 10166 | Eugene, OR 97440
p 503-763-3853 | 800-922-2684 x3853 | f 503-763-3953
www.cisoregon.org

CIS is an added benefit to the cities and counties that are members of the League of Oregon Cities and the Association of Oregon Counties.

Enforcement/ Land Use and Complaint Report – Georgia Edwards
8/5/2013

Griffith: (Property on the corner of Highway 99E and Old Highway 34

- We have been working with Mr. Griffith on getting him into compliance.
- New owner of the business appears to be Royce Boyd, who has been working on getting things into compliance.
- He is getting landscaping done and electrical work done to get the sewer back on. The city engineer has approved the site for drainage and had him put in a catch basin also.

Kaufman: Building behind the Auction House

- Sent stop work order for electrical work on Friday and received a response on Monday with an agreement to get all paper work in. Told them I would allow the work to continue, but would again put a stop work order on his property on Friday (which Bev will do if needed.)
- They need to fill out an agriculture exempt building permit for both the storage building and the mobile office building. (An oversight on my part as I didn't know they had to have a permit in order to get an exemption, I thought it was automatic). However, I did know that once they had electricity to the building they needed a permit and therefore we told them these forms had to be filled out in order to get the electrical permit.
- He promised (Mike from All Star Construction LLC who is a partner with Mr. Kaufman) to have all the paper work in by this Friday.
- They had wanted an address for the building but without a building permit, they can't get an address.

Other:

- Sent out a letter to Michael Scheele regarding fill on his property.
- He contacted Bev and told her that he would contact his contractor and would get to it when he could.
- He came in, got the permit form, promised to have in right away. However, he still hasn't done it.
- He does have a stop work order on his property.